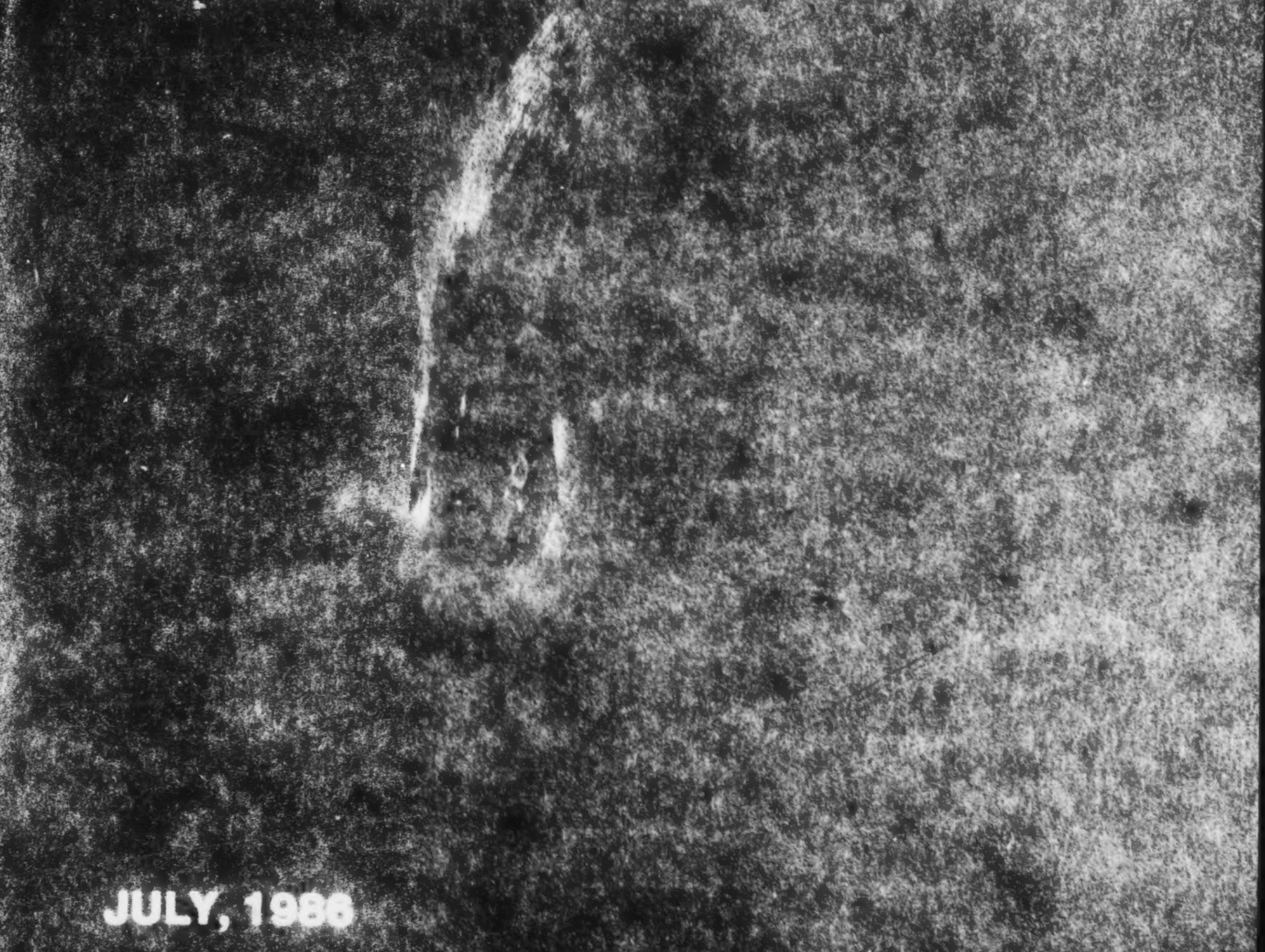
Ontario

PROVINCIAL FINANCIAL ASSISTANCE TO MUNICIPALITIES BOARDS AND COMMISSIONS



JULY, 1986

86-06139/

Ontario

ISSN 0383-5855

Compiled and
Published by

**Ministry of
Municipal Affairs**

Subsidies Branch
777 Bay Street, 12th Floor
Toronto, Ontario
M5G 2E5

The Honourable Bernard Grandmaître
Minister

Glenn Thompson
Deputy Minister

This publication is also available in French
Cette publication est également disponible en français

Additional copies of this and other Ontario Government publications are available from

The Ontario Government Bookstore, 880 Bay St., Toronto for personal shopping. Out-of-town customers write to Publications Services Section, 5th Floor, 880 Bay St., Toronto M7A 1N8. Telephone (416) 965-6015. Toll free long distance 1-800-268-7540, in area code 807 dial 0-Zenith 67200. Mastercard and Visa accepted. Cheques and money orders payable to the Treasurer of Ontario. Prepayment required.

Foreward

It gives me great pleasure to present to you this 1986 edition of "Provincial Financial Assistance to Municipalities, Boards and Commissions".

This publication is designed as a guide to the many programs offered by the Ministry of Municipal Affairs, as well as to the many other capital and special grants programs made available to municipalities by the Province of Ontario. For the first time it is available in French as well as English.

Municipal Affairs programs are clearly outlined in Section 11. As well, there is a list of this ministry's publications designed to assist municipal staff in their various functions.

While I urge all municipalities to use these programs, I must point out that it is very important to contact the respective ministry officials before making financial commitments in the expectation of receiving provincial assistance.

I hope you'll find this book helpful and that you'll use the programs to the benefit of the community.

Yours sincerely,

B Grandmaître

Bernard Grandmaître
Minister of Municipal Affairs

JURISDICTION INDEX — (SEE ALSO SUBJECT INDEX — PAGE VIII)

PAGE

Section 1
MINISTRY OF AGRICULTURE AND FOOD

1 Drainage Works ... 1
2 The Ontario Drainage Works Erosion Control Program ... 1
3 Livestock Compensation ... 1
4 Agrinorth ... 2

Section 2
MINISTRY OF CITIZENSHIP AND CULTURE

1 Heritage Conservation ... 3
2 Grants-In-Aid of Publication ... 3
3 Local Heritage Markers ... 4
4 Community Museums — Operating ... 4
5 Community Art Galleries — Operating ... 5
6 Municipalities Local Service Board and Improvement District ... 5
7 For Indian Bands ... 6
8 Ontario Library Service — Area Boards ... 7
9 Library Automation Grants ... 7
10 Program Grants ... 7
Youth Employment Program ... 8
Regional Services Offices ... 8
Ministry Program Offices ... 9

Section 3
MINISTRY OF COMMUNITY AND SOCIAL SERVICES

1 Children's Aid Societies — Financial Assistance ... 9
2 Children's Aid Societies — Operating Cost ... 9
3 Children's Aid Societies — Operating Cost Re Unorganized Territory ... 10
4 Day Nurseries — Capital Construction Costs ... 10
5 Day Nurseries — Operating Costs ... 10
6 District Welfare Administration Boards — Initial Operation ... 11
7 General Assistance ... 11
8 Supplementary Aid ... 12
9 Special Assistance ... 13
10 Welfare Services — Administration and Other Costs ... 13
11 Municipal Home Support Program ... 14
12 Homemakers and Nurses Services ... 14
13 Homemakers Instruction ... 15
14 Homes for the Aged — Acquisition or Alteration of an Acquired Building ... 15
15 Homes for the Aged — Additional Furnishings and Equipment ... 16
16 Homes for the Aged — Building or Extending ... 16
17 Homes for the Aged — Residential ... 17
18 Homes for the Aged — Maintenance of Residents from Unorganized Territories ... 17
19 Homes for the Aged — Residential Services in Satellites ... 17
20 Homes for the Aged — Extended Care Service ... 18
21 Elderly Persons Centres — Capital Grants ... 18
22 Elderly Persons Centres — Operating and Special Program Grants ... 19
23 Home Support Services for Seniors ... 19
24 Work Activity Projects ... 20
25 Purchased Counselling Services ... 20
Regional Offices ... 20
Area Offices ... 22

Section 4
MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

1 Land Titles Survey Fund ... 22

Section 5
MINISTRY OF CORRECTIONAL SERVICES

1 Grant-in-Lieu of Property Taxation — Correctional Institutions 23

Section 6
MINISTRY OF EDUCATION

Grants to School Boards 1986

1 Ordinary Operating Expenditure Grants 23
2 Extraordinary Expenditure Grants 24
3 French-Language Instruction Grants 24
4 Grants for Special Education Programs in Institutions or Hospitals 24
5 Heritage Language Grants 24
6 Adjustment in Respect of Change in Tax Revenue 25
7 Special Debenture Assistance 25
8 Grants for Boards on Tax-Exempt Land 25
9 Grants for Isolate Boards 25
10 Cost of Education Reimbursement 25
11 Direct Capital Grants 25
12 Assessment Equalization Factors 25
13 Secondary School Reorganization Grant 25

Section 7
MINISTRY OF ENERGY

1 Municipal Oil Conversion and Energy Conservation Program 26
2 Energy from Municipal Solid Waste 27
3 Small Hydro Site Assistance Program 28

Section 8
MINISTRY OF THE ENVIRONMENT

1 Direct Grant Program 28
Regional Offices 28
2 Waste Management 29

Section 9
MINISTRY OF HEALTH

1 Ambulance Services 29
2 Boards of Health 30
3 Venereal Disease Clinic 30
4 Venereal Disease Physicians' Account 31
5 Home Care Program 31
6 Assistance to Hospitals — Classification of Hospitals 31
7 Capital Grants for Hospital Construction and Renovations 32

Section 10
MINISTRY OF HOUSING

1 Municipal Housing Statement Grants 32
2 Ontario Home Renewal Program (OHRP) 33
3 Incentive Loans and Grant Program 33
4 Payments-in-Lieu of Taxes 34
5 Starter Homes 35
6 Municipal Building Profile Program 35
7 Home Sharing Demonstration 35
8 Seniors Retirement Communities Project 36

Section 11
MINISTRY OF MUNICIPAL AFFAIRS

1 Unconditional Grants 36
2 Municipal Tax Assistance — Local Improvement, Drainage Assessments and Water, Sewage and Garbage Rates 38
3 Payments-in-Lieu — Business Tax 38
4 Payments-in-Lieu — Real Property 38
5 Involvement in Municipal Administration 39
6 Ontario Municipal Training Program 39
7 Municipal Services in French 40
8 Shoreline Property Assistance Program 40
Field Offices — Municipal Affairs 41
9 Community Planning Study Grants 41
Regional Offices — Community Planning Advisory Branch 42
10 Commercial Area Improvement Program (CAIP) 42
11 Ontario Neighbourhood Improvement Program 43

Section 12
MINISTRY OF NATURAL RESOURCES

1 Access Roads to Provincial Parks 43
2 Parks Assistance 44
3 Conservation Areas 44
4A Water Control Study (Engineering) 45
4B Flood Risk Mapping 45
5 Water Control Structures 45
6 Conservation Education 45
7 Fires on Crown Lands Within Fire Regions 46
8 Fires in Fire Regions 46
9 Surveys, Coordinate Control 46
10 Surveys, Municipal 47
11 Ontario Basic Mapping 47
12 Land for Forestry Purposes 47
Regional Offices 48

Section 13
MINISTRY OF NORTHERN DEVELOPMENT AND MINES

1 Operating Grants to Local Services Boards For Basic Services — Territory without Municipal Organization in Northern Ontario 48
2 Capital Grants to Unincorporated Communities in Northern Ontario UCAP — Unincorporated Communities Assistance Program 48
3 Extended Care Capital Assistance Program For Small and Remote Communities in Northern Ontario (ELDCAP) 49
4 Provision of Receiving and Transmitting Facilities for TVOntario to Communities in Northern Ontario 49
5 Northern Community Economic Development Assistance Program 50
6 Industrial Infrastructure Program (NOR-DEV) Sub-Program 50
7 Capital Assistance Program for Designated Small and Remote Secondary Schools in Northern Ontario (EDUCAP) 51

Section 14
MINISTRY OF THE SOLICITOR GENERAL

1 Police Radio Communications Services 51
2 Provincial Auto Extrication Grant Program 52

Section 15
MINISTRY OF TOURISM AND RECREATION

1 Community Programs of Recreation 52

Section 16
MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

1 Roads, Bridges and Culverts 53
2 Suburban Roads 53
3 King's Highway Connecting Links 54
4 Development Roads 54
5 Local Roads Boards — Territory Without Municipal Organization 55
6 Statute Labour Boards and Groups — Territory Without Municipal Organization 55
7 Sidewalks on King's Highway or County Road 55
8 Municipal Transportation Planning 56
9 Municipal Transit Capital and Operation 56
10 Airports 56

Section 17
MINISTRY OF TREASURY AND ECONOMICS

1 Ontario Municipal Improvement Corporation 57

Section 18
ONTARIO HYDRO

1 Payments-in-Lieu of Taxes — Lands and Buildings 57
2 Payments-in-Lieu of Taxes — Generating and Transformer Stations 57
3 Payments-in-Lieu of Taxes — Business Assessment 58

Section 19
OTHER PUBLICATIONS AVAILABLE

A Municipal Finance Publications 59
B Financial Procedures Bulletins 59
C Management Advisory Publications 59
D Municipal Management Bulletins 59
E Managers for Local Government 61
F Local Government Management Project 61
G General Publications 61
H Provincial Statutes 62

SUBJECT INDEX — (SEE ALSO JURISDICTIONAL INDEX — PAGE IV) PAGE

Agrinorth
  - District Development Initiatives 2
  - Forage Production Development 3
  - Grain Production Development 3
  - Land Development 2
  - Market Development Activities 3
  - New Technology Demonstration 2

Airports 56
Ambulance Services 29
Art Galleries — Operating (Community) 5

Children's Aid Societies
  - Capital Financial Assistance 9
  - Operating Cost 9
  - Operating Cost Re: Unorganized Territory 10

Commercial Area Improvement Program (CAIP) 42
Community Facilities Improvement Program 7
Community Planning Study Grants 41
Conservation Areas 44
Conservation Education 45
Correctional Institutions
  - Grant-in-Lieu of Property Taxation 23

Day Nurseries
  - Capital Construction Costs 10
  - Operating Costs 10

Direct Grant Program 28
District Welfare Administration Boards — Initial Operation 11
Drainage Works 1
Drainage Works Erosion Control Program 1

Elderly Persons Centres
  - Capital Grants 18
  - Operating and Special Program Grants 19

Energy from Municipal Solid Waste 27

Financial Procedures Bulletins 59
Fires in Fire Regions 46
Fires on Crown Lands Within Fire Regions 46
Forestry Purposes, Purchase of land for 47

General Publications 61
Grants-in-Aid of Publication 3
Grants to School Boards
  - Adjustment in Respect of Change in Tax Revenue 25
  - Assessment Equalization Factors 25
  - Cost of Education Reimbursement 25
  - Direct Capital Grants 25
  - Extraordinary Expenditure Grants 24
  - French-Language Instruction Grants 24
  - Grants for Boards on Tax-Exempt Land 25
  - Grants for Isolate Boards 25
  - Grants for Special Education Programs in Institutions or Hospitals 24
  - Heritage Language Grants 24
  - Ordinary Operating Expenditure Grants 23
  - Secondary School Reorganization Grant 25
  - Special Debenture Assistance 25

Health, Boards of 30
Heritage Conservation 3
Home Care Program 31
Homemakers and Nurses Services 14
Homemakers Instruction 15
Home Support Services for Seniors 19
Homes for the Aged
  - Acquisition or Alteration of an Acquired Building 15
  - Additional Furnishings and Equipment 16
  - Building or Extending 16
  - Extended Care Sevice 18
  - Maintenance of Residents from Unorganized Territories 17
  - Residential 17
  - Residential Services in Satellites 17
Hospitals
  - Classification 31
  - Capital Grants for Hospital Construction and Renovations 32
Housing
  - Home Sharing Demonstration 35
  - Incentive Loans and Grant Program 33
  - Municipal Building Profile Program 35
  - Municipal Housing Statement Grants 32
  - Ontario Home Renewal Program (OHRP) 33
  - Payments-in-Lieu of Taxes 34
  - Seniors Retirement Communities Project 36
  - Starter Homes 35

Involvement in Municipal Administration 39

Land Titles Survey Fund 22
Library Automation Grants 7
Library Service — Area Boards 7
Livestock Compensation 1
Local Government Management Project 61
Local Heritage Markers 4

Management Advisory Publications 59
Managers for Local Government 61
Mapping
  - Flood Risk Mapping 45
  - Ontario Basic Mapping 47
Municipal Finance Publications 59
Municipal Home Support Program 14
Municipal Management Bulletins 59
Municipal Oil Conversion and Energy Conservation Program 26
Municipal Services in French 40
Municipal Tax Assistance
  - Local Improvement, Drainage Assessment and Water, Sewage and Garbage Rates 38
Museums - Operating (Community) 4

Northern Ontario
  - Capital Assistance Program for Designated Small and Remote Secondary Schools (EDUCAP) 51
  - Extended Care Capital Assistance Program (ELDCAP) 49
  - Industrial Infrastructure Program (NOR-DEV) 50
  - Northern Community Economic Development Assistance Program 50
  - Operating Grants to Local Services Boards 48
  - TVOntario - Receiving and Transmitting Facilities 49
  - Unincorporated Communities Assistance Program (UCAP) 48

Ontario Municipal Improvement Corporation
  - Municipal Financing 57
  - School Board Financing 57
Ontario Municipal Training Program 39
Ontario Neighbourhood Improvement Program 43

Parks, Access Roads to Provincial 43
Parks Assistance 44
Payments-in-Lieu
  - Business Tax 38
  - Real Property 38
Payments-in-Lieu of Taxes (Ontario Hydro)
  - Business Assessment 58
  - Generating and Transformer Stations 57
  - Land and Buildings 57
Per Household Grants 36
Police Radio Communications Services 51
Program Grants 7
Provincial Auto Extrication Grant Program 52
Provincial Statutes 62
Public Library Boards (Municipal and County) 5
Public Library - for Indian Bands 6
Purchased Counselling Services 20

Recreation, Community Programs of 52
Resource Equalization Grants 37
Revenue Guarantee 38
Road Boards, Local - Territory without Municipal Organization 55
Roads
  - Development Roads 54
  - King's Highway Connecting Links 54
  - Roads, Bridges and Culverts 53
  - Suburban Roads 53

Shoreline Property Assistance Program 40
Sidewalks on King's Highway or County Road 55
Small Hydro Site Assistance Program 28
Statute Labour Boards and Groups
  - Territory Without Municipal Organization 55
Support Grants
  - General Support Grant 37
  - Special Support Grant 38
Surveys, Coordinate Control 46
Surveys, Municipal 47

Transportation
  - Municipal Transit Capital and Operation 56
  - Municipal Transportation Planning 56

Unconditional Grants 36

Venereal Disease Clinic 30
Venereal Disease - Physicians' Accounts 31

Waste Management
  - Source Separation Program 29
  - Waste Site Improvement Program 29
  - Waste Management Planning Studies 29
Water Control Structures 45
Water Control Study (Engineering) 45
Welfare Assistance
  - General Assistance 11
  - Special Assistance 13
  - Supplementary Aid 12
Welfare Services - Administration and Other Costs 13
Work Activity Projects 20

Youth Employment Program
  - Experience '86 Program 8

Section 1
MINISTRY OF AGRICULTURE AND FOOD

1
DRAINAGE WORKS

Assistance towards

Part of the cost of drainage works that drain agricultural lands, including the cost of embanking, pumping machinery and maintenance.

Eligible Recipients

Cities
Towns
Villages
Townships

Conditions and Procedures

a) Works must be undertaken in accordance with section 4, 74 or 78 of The Drainage Act.

b) The council must forward to the Minister of Agriculture and Food a copy of the engineering report and an application for grant (form available from Ministry of Agriculture and Food).

c) Where emergency work must be performed, the Minister may authorize work before adoption of the engineer's report.

d) Where municipalities are doing maintenance work they must have a ministry approved drainage superintendent before they are eligible for grants.

Basis of Assistance

Municipalities in a county — 33⅓ per cent of the cost assessed against agricultural land.

Municipalities in a territorial district — 66⅔ per cent of the cost assessed against agricultural land.

Reference

The Drainage Act, R.S.O. 1980.

Further Information

Soil and Water Management Branch
Ministry of Agriculture and Food
Queen's Park
Toronto, Ontario M7A 2B2
Phone: (416) 965-9921

2
THE ONTARIO DRAINAGE WORKS EROSION CONTROL PROGRAM

Assistance towards

The cost of materials used to prevent erosion in municipal drains constructed or maintained under the Drainage Act.

Eligible Recipients

Cities
Towns
Villages
Townships

Conditions and Procedures

a) the work must be done in accordance with the report of an engineer as required by section 4, 74, or 78 of the Drainage Act or, maintained or repaired under the supervision of a drainage superintendent appointed under the Drainage Act

b) the nature of the materials and the cost as delivered must be clearly indentifiable

c) the grant rate shall not exceed 80 per cent of the cost of the materials as assessed against agricultural lands

d) the work must be completed between the 1st day of April, 1985 and the 1st day of April, 1989

e) the application for grant must be received by the director before the 30th day of June, 1989

f) the application for grant is made by the municipal council. The grant paid is used to reduce the assessments against agricultural lands.

Basis of Assistance

The grant rate is 80 per cent of the cost of materials as assessed against agricultural lands. The rate is the same for all municipalities in Ontario.

Reference

The Ministry of Agriculture and Food Act, Order in Council, June 12, 1985

Further Information

Soil and Water Management Branch
Ministry of Agriculture and Food
Queen's Park
Toronto, Ontario M7A 2B2
Phone: (416) 965-9921

3
LIVESTOCK COMPENSATION

Assistance towards

Reimbursing a municipality for compensation it has paid to livestock owners for losses caused by wolves.

Eligible Recipients

Any municipality

Conditions and Procedures

When a livestock owner has livestock killed or injured by a dog or a wolf, he makes application to the municipality for compensation. A municipal valuer investigates and assesses the amount of the damage. The municipality compensates the livestock owner for the market value of the livestock killed or injured to maximum amounts prescribed under the Act. The municipality applies to the Ministry of Agriculture and Food for reimbursement of any compensation it has paid for losses caused by wolves.

Basis of Assistance

The Ministry of Agriculture and Food reimburses the municipality for all compensation it has paid for losses caused by wolves.

Reference

The Dog Licensing and Live Stock and Poultry Protection Act.

Further Information

Farm Assistance Programs Branch
Ministry of Agriculture and Food
Queen's Park
Toronto, Ontario M7A 2B2
Phone: (416) 963-2404

4
AGRINORTH

Assistance towards

A Joint Ministry of Northern Development and Mines-OMAF Program to develop northern agriculture.

Conditions and Procedures

The gross production value from the farm operation in a normal production year must be at least $10,000.

Farms to which grants may apply must be located in the northern districts of Algoma, Cochrane, Kenora, Manitoulin, Nipissing (that part lying south of the French and Mattawa Rivers and north and west of Algonquin Park), Parry Sound, Rainy River, Timiskaming, Thunder Bay and Sudbury.

The applicant must own the land on which the capital improvements will take place or lease land from the Crown in right of Ontario or be an Indian under the Indian Act (Canada) and lawfully in possession of land on an Indian Reserve.

Individuals, partnerships and corporations will be treated as a single applicant for the purposes of Agrinorth.

For subprograms 1 (a), 4 and 5, use of owner's own machinery or labour are not eligible expenditures.

For subprogram 1 (b) use of owner's equipment and labour are eligible up to $60 per acre.

All application forms are available from OMAF district offices and Ministry of Northern Development and Mines offices. Completed application forms must be submitted to the local agricultural office before work commences.

Any applicant who proceeds with a project before receiving approval has no assurance that financial support will be provided.

Financial assistance will be authorized for approval upon receipt of paid invoices.

All projects will be inspected on completion by OMAF staff, where required.

I
SUBPROGRAM 1
LAND DEVELOPMENT

Objective: To improve and expand the Northern Ontario agricultural land base through land drainage and land clearing.

(a) Land Drainage

Eligible applicants may receive a grant covering 20 per cent of the cost of materials and labour for subsurface drainage. An applicant may qualify for a maximum grant of $10,000. Projects must be inspected by OMAF staff before grant money is paid.

(b) Land Clearing

Eligible applicants may receive a grant covering 50 per cent of the approved costs of clearing land, to a maximum of $80 per acre ($60 per acre with farmer's machinery and labour) or $10,000 per applicant whichever is less. In addition, applicants must prove that land clearing is economically advantageous to their operation and that other means of expansion are not feasible. Completed projects must be inspected and approved by OMAF staff before payment is made.

Farmers applying for both the land drainage and the land clearing grant will be subject to an overall maximum of $10,000 on the combined grant.

II
SUBPROGRAM 2
NEW TECHNOLOGY DEMONSTRATION

Objective: To promote the testing and demonstration of new technology on farms in Northern Ontario.

Grants may be obtained covering up to 50 per cent of the cost of introducing, testing and demonstrating innovative technology to Northern Ontario agriculture. Only one project of a type will be approved per district.

Applicants will be required to keep records, report progress and demonstrate their project for public information.

Normally there will be a 20 per cent hold back on payment pending submission of an acceptable final report.

Examples of new technology might include such items as new cropping technology or innovative livestock housing, machinery and equipment.

III
SUBPROGRAM 3
DISTRICT DEVELOPMENT INITIATIVES

Objective: To promote Northern Ontario agricultural development through local district initiatives.

An incentive fund of $125,000 is available annually to encourage district-based agricultural development. Proposals to use these funds must be generated by the District Agricultural Development Committees which are composed of local farmers in each district.

Farmers, farm organizations and commodity groups are encouraged to submit ideas to the Agricultural Development Committee to assist in developing these proposals.

IV
SUBPROGRAM 4 GRAIN PRODUCTION DEVELOPMENT

Objective: To promote increased production and marketing of seeds, grains and oilseeds.

(a) Grain Storage Equipment
Up to 25 per cent of the capital cost of on-farm grain storage equipment may be covered by a grant, to a maximum of $3,000 per applicant.

(b) Grain Handling Equipment
Up to 33 per cent of the capital cost of on-farm handling equipment, excluding vehicles, may be covered by a grant, to a maximum of $3,000 per applicant. Such equipment might include grain driers, seed and grain cleaning and treating equipment, grain moving equipment, scales, etc.

Applicants applying for both (a) and (b) will be subject to a combined maximum grant of $5,000.

V
SUBPROGRAM 5 FORAGE PRODUCTION DEVELOPMENT

Objective: To promote improved forage preservation and storage facilities in Northern Ontario.

Up to 25 per cent of eligible costs to a maximum of $2,000 are available for the purchase of construction of forage storage facilities, such as hay storage sheds, towers silos, concrete pads and walls for horizontal silos.

VI
SUBPROGRAM 6 MARKET DEVELOPMENT ACTIVITIES

Funding is available to promote activities aimed at developing or expanding markets for Northern Ontario-produced commodities.

These could include such activities as promotion and test marketing of commodities in Northern Ontario centres.

Funds are also available to commission studies which will identify markets for Northern Ontario-produced agricultural goods and recommend action plans for accessing these markets.

In both cases, projects may be eligible for grants of up to 100 per cent of costs.

The program is open to individuals, commodity groups and agricultural associations. Proposals must be submitted to the Agrinorth Review Committee.

Further Information

Farm Assistance Programs Branch
Ministry of Agriculture and Food
801 Bay Street
Toronto, Ontario M7A 2B2
Phone: (416) 965-7661

Section 2
MINISTRY OF CITIZENSHIP AND CULTURE

1
HERITAGE CONSERVATION

Assistance towards

The conservation, protection and preservation of areas, properties, buildings and archaeological materials and sites of heritage value in Ontario.

Eligible Recipients

Ontario Municipal Corporations, Conservation Authorities, Heritage Conservation Societies and Groups, private property owners.

Conditions and Procedures

Each application should be by letter, outlining the project proposal.

Further information may be requested by the Ontario Heritage Foundation before the assistance proposal is considered.

Basis of Assistance

By agreement, as approved by the Directors of the Ontario Heritage Foundation.

Reference

Ontario Heritage Act, R.S.O. 1980, Chapter 337.

Further Information

Chairman
Ontario Heritage Foundation
Ministry of Citizenship and Culture
77 Bloor Street West, 2nd Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-9504

2
GRANTS-IN-AID OF PUBLICATION

Assistance towards

The publication of books, monographs, pamphlets, guides, etc., in the field of Ontario heritage which meet good standards of scholarship and organization but because of their local, regional or specialized nature would not ordinarily find a commercial publisher. It is expected that these publications will have demonstrable community interest.

Eligible Recipients

Individuals or groups whose manuscripts would not otherwise be published.

Conditions and Procedures

An application for a grant-in-aid of publication shall be made to the Ontario Heritage Foundation, and shall be accompanied by a copy of the final version of the proposed manuscript, the cost of its publication and such other information as the Foundation may require. The Foundation, before approving a grant-in-aid of publication, may request alterations in the manuscript as a condition of the award.

Basis of Assistance

Foundation grants-in-aid of publication shall not normally exceed $5,000, but special exceptions may be considered.

Reference

Ontario Heritage Act, R.S.O. 1980, Chapter 337.

Further Information

Chairman
Ontario Heritage Foundation
Ministry of Citizenship and Culture
77 Bloor Street West, 2nd Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-9504

3
LOCAL HERITAGE MARKERS

Assistance towards

The construction, erection or alteration of local heritage markers or cairns.

Eligible Recipients

Any non-profit organization that has as one of its purposes or objective the commemoration of subjects of local heritage significance and any syndicate, partnership, joint venture or corporation without share capital (including township councils, chambers of commerce, etc.).

Conditions and Procedures

An application for a grant in respect of a project shall be made to the Minister and shall be accompanied by a copy of the proposed inscription for the plaque, the costs of the project, and such other information as the Minister may require. The Minister, before approving a grant in respect of a project shall consult with the Ontario Heritage Foundation.

Basis of Assistance

A grant payable by the Minister in respect of a project approved by the Minister shall be the lesser of:

a) $200; or

b) 50 per cent of the approved cost of the project.

No organization is eligible to receive a grant in respect of more than one project in each year.

Reference

Ontario Heritage Act, 1974, O. Reg. 715/74 as amended by O. Reg. 86/76.

Further Information

Manager
Heritage Programs
Heritage Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 2nd Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-4021

4
COMMUNITY MUSEUMS — OPERATING

Assistance towards

Ongoing operational costs of community museums, including salaries, administration, maintenance, conservation, research, exhibition and interpretation of collections.

Eligible Recipients

1) A non-profit corporation that has its head office in the Province of Ontario
2) A council of a municipality
3) A public library board
4) A council of an Indian band as defined in The Indian Act (Canada)
5) A conservation authority established by or under The Conservation Authorities Act.

Conditions and Procedures

A qualified applicant that operates a community museum that:

a) is established for the purpose of acquiring, conserving, studying, interpreting, assembling and exhibiting to the public a collection of historical artifacts
b) has a statement of purpose
c) has a written collections management policy
d) has an appointed or elected governing body that is solely responsible for the management of the museum
e) owns a catalogued collection of historical artifacts
f) has a definite site used exclusively for the operation of the museum that apportions its physical space to meet the needs of a museum as outlined in the Ministry guidelines
g) has a curator whose full time service is devoted to the museum
h) is open to the public either 360 or more hours and sixty or more days to meet the minimum hours requirement, or 1,080 hours and at least 180 days, including a minimum of 20 days in

each of eight months to meet the extended hours requirement

i) is not already funded by any other federal or provincial source

j) has been in full operation for at least one year prior to the date of application for assistance, having satisfied other eligibility criteria given above for that year, and having supplied such information as the Minister may require, may apply on the form provided by the Minister before the 30th of June in any year.

Basis of Assistance

Operating grants to eligible community museums are based on a percentage of the eligible operating expenses, the previous year's grant, and available Ministry funds.

Reference

The Ontario Heritage Act, 1974, as amended 1981.

Further Information

Heritage Programs
Heritage Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 2nd Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-3937

5
COMMUNITY ART GALLERIES — OPERATING

Assistance towards

Ongoing operational costs of art galleries, such as maintenance of gallery building, salaries, administrative support, permanent collection maintenance, insurance, educational and extension costs.

Eligible Recipients

Art Galleries managed by the following:

1) A board of management appointed by a council of a municipality to operate the gallery
2) A public library board
3) A council of a band as defined in The Indian Act (Canada)
4) A board appointed by the senate of a publicly-supported post-secondary institution
5) A board of volunteers drawn directly from the community.

Conditions and Procedures

A qualified applicant that operates a gallery that:

a) employs one or more persons paid to provide full-time direction of the gallery

b) owns or leases space exclusively devoted to gallery-related activities which is open to the public a minimum of 1,500 hours or at least ten months of the year

c) demonstrates that at least 50 per cent of operating and program expenditures are raised in the local community

d) is not already funded for basic operating by any other provincial government source

e) has been in full operation for at least one year prior to the date of application for assistance, having satisified other eligibility criteria given above for that year, may apply in writing to the Minister approximately three months before the end of its fiscal year for assistance for the following year.

Basis of Assistance

Operating grants to eligible galleries will be based on a review of the gallery's previous year's operating expenses, the previous year's grant and available ministry funds.

Further Information

Director
Arts Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 2nd Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-6256

6
MUNICIPAL AND COUNTY PUBLIC LIBRARY BOARDS, MUNICIPALITIES LOCAL SERVICE BOARDS AND IMPROVEMENT DISTRICTS

(a) Purpose of Assistance

To support and enhance public library service at the municipal level.

Eligible Recipients

1) Public library boards established under Part 1 of the Public Libraries Act, 1984.
2) County library boards established under Part 1 of the Public Libraries Act, 1984.
3) Municipal councils, local service boards, or improvement district trustees that have a contract for library services under subsection 29(1) of the Public Libraries Act, 1984.

Basis of Assistance

The board, council, local service board or trustees shall be paid a grant equal to the amount computed by multiplying $6.15 in southern Ontario and $6.77 in northern Ontario by the number of households in the municipality or municipalities for which the library is established.

County library systems and library systems established by regional government receive $25,000 for maintenance of library service in addition to $6.77 per household.

The grant payable in 1986 to a municipal or county public library board, council, local service board or trustees to which a grant was paid in 1985, shall not be less than 104.2 per cent of the 1985 grant.

Conditions

It is a condition of making a grant that the recipient of the grant,

a) provide the prescribed classes of circulating materials in accordance with Section 23 of the Act; and

b) supply the financial statements and information to the Minister that are required under Section 20 and 29.

(b) Purpose of Assistance

To assist county or municipal councils and public library boards in evaluating the benefits of larger units of library service.

Eligible Recipients

Public library boards established under Part 1 of the Public Libraries Act, 1984 and the councils of municipalities.

Conditions and Procedures

Applicants should consult the Libraries and Community Information Branch of the Ministry of Citizenship and Culture regarding assistance levels, eligibility and application.

Basis of Assistance

Projects that involve development or cooperation between libraries in forms of larger units of library service and where interest has been expressed by public library boards, as well as municipal and county councils, in establishing or extending such a larger unit of library service.

(c) Purpose of Assistance

To assist in the start-up and other basic costs incurred in establishing a new county library system.

Eligible Recipients

A county library board newly established under the Public Libraries Act, 1984.

Basis of Assistance

Newly established county library boards receive $75,000 in their first year of operation and $35,000 in their second year of operation.

Conditions

It is a condition of making a grant that:

1) The appropriate County Council pass a bylaw establishing a county public library under the Public Libraries Act, 1984;
2) The recipient agree to keep separate financial records;
3) The recipient agree to provide appropriate public credit to the Ministry for funding assistance received;
4) The recipient provide a written two-year plan for the start-up of the new county library.

(d) Purpose of Assistance

To support and enhance development of bilingual public library services.

Eligible Recipients

1) Public library board established under Part 1 of the Public Libraries Act, 1984.
2) County library boards established under Part 1 of the Public Libraries Act, 1984.

Conditions and Procedures

A qualified applicant that operates a public library in centres designated as French language services locations or in a location with a significant French language population.

Basis of Assistance

The board may be paid a grant equal to the amount computed by multiplying $1.00 by the number of Francophones in the municipality or municipalities for which the library is established.

Conditions

It is a condition of making a grant that the recipient of the grant acquire French language library materials created or produced in Ontario or in Canada and:

a) provide the prescribed classes of circulating materials in accordance with Section 23 of the Act; and

b) supply the financial statement and information to the Minister that are required under Section 20 of the Act.

7
FOR INDIAN BANDS

(a) Eligible Recipients

1) A public library established by the council of an Indian band with the approval of the Minister.
2) The council of an Indian band that has a contract for library services under subsection 29(1) of the Public Libraries Act, 1984.

Basis of Assistance

The grant for southern Ontario is equal to the amount computed by multiplying $2.43 by the population of the Indian band. The grant for northern Ontario is equal to the amount computed by multiplying $2.67 by the population of the Indian band.

Conditions

It is a condition of making a grant that the recipient of the grant,

a) provide the prescribed classes of circulating materials in accordance with Section 23 of the Act; and

b) supply the financial statements and information to the Minister that are required under Sections 20 and 29 of the Act.

(b) Purpose of Assistance

To assist in the start-up and other basic costs for operation of a library and with the ongoing costs related to maintaining a library facility.

Eligible Recipients

A public library established by the council of an Indian band under the Public Libraries Act, 1984 situated in northern Ontario.

Conditions and Procedures

Applicants should consult the Northern Native Library Service Coordinator at:

Ontario Library — Voyageur
334 Regent Street South
Sudbury, Ontario P3C 4E2
Phone: (705) 675-6476

regarding assistance levels, eligibility and application.

8
ONTARIO LIBRARY SERVICE — AREA BOARDS

Purpose of Assistance

To enable Ontario Library Service boards to provide, in consultation with municipal and county public library boards, the coordination, development and network services essential to the provision of basic library service.

Eligible Recipients

Ontario Library Service boards established under Part 2 of The Public Libraries Act, 1984.

Basis of Assistance

1) The objects of an Ontario Library Service board are to deliver programs and services on behalf of the Minister by,
   a) increasing co-operation and co-ordination among public library boards and other information providers in order to promote the provision of library services to the public; and
   b) assisting public library boards by providing them with services and programs that reflect their needs including consultation, training and development services.

The Minister may make a grant to a board of local or county library, or of an Ontario Library Service board or an incorporated library association approved by the Minister for the purpose of developing a province-wide network of library services.

Ontario Library Service budgets are approved by the Minister before a grant payment is made.

Conditions

The boards shall transmit to the Minister all reports required by the Public Libraries Act, 1984 and the regulations as requested by the Minister.

Reference

The Public Libraries Act, 1984 (Chapter 57 Statutes of Ontario, 1984).
Ontario Regulation 100-85.

9
LIBRARY AUTOMATION GRANTS

Purpose of Assistance

To assist public libraries in undertaking feasibility studies in area of automation application, acquiring computer hardware and software and in the creation of databases.

Eligible Recipients

Public and county library boards established under Part 1 of the Public Libraries Act, 1984.

Conditions and Procedures

Applicants should consult the Ministry of Citizenship and Culture, Libraries and Community Information Branch regarding assistance levels, eligibility, deadlines for application and completion of applications.

Further Information

Director
Libraries and Community Information Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 5th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-2696

Regional Offices (see addresses at end of section).

10
PROGRAM GRANTS

Program grants are intended to enhance the development of the Arts of Ontario and the access to public libraries and community information centres; to promote the appreciation of Ontario's history while encouraging participation and sharing of the Province's multicultural heritage.

Funding is available to non-profit community or provincial organizations for special projects beyond their ongoing activities. Projects which are funded should improve the organizations' management and fiscal development leading to increase in self-sufficiency.

A) COMMUNITY FACILITIES IMPROVEMENT PROGRAM

Objectives

The objective of the Community Facilities Improvement Program is twofold: to provide stability and a permanent focus for the delivery, by cultural and multicultural organizations, of community services and programs, and to fill a void in cultural and multicultural programs and services through acquisition and utilization of existing structures.

Eligible Organizations

Any Municipality, Local Services Board, Indian Band Council, School Board, Library Board, Conservation Authority or incorporated non-profit organization which deliver services/programs within the mandate of the Ministry of Citizenship and Culture and has been incorporated for at least one year prior to application.

Inquiries

Program criteria and application forms describing the variety of grant categories are available from the appropriate office of the Ministry. Should you have any questions while preparing your submission, or if you would like advice on the development of your progress, you are encouraged to contact your Ministry consultant for assistance. A list of the Ministry offices appear at the end of the section.

YOUTH EMPLOYMENT PROGRAM

EXPERIENCE '86 PROGRAM

Assistance towards

The salaries and employer's contributions of eligible students employed by approved organizations.

Eligible Recipients

Any provincial or community-based, non-profit organization offering a special summer project of a nature relevant to the program activities and mandate of the Ministry of Citizenship and Culture.

Conditions and Procedures

1) The Program's main goals are to provide students meaningful work experience and to assist eligible organizations in providing useful services. In 1986, special emphasis will be placed on projects directed at disadvantaged youths.
2) Projects must be in operation for 6 to 12 weeks, during the period May to September 1986. Students in the age range of 15 to 24 years will be paid the current provincial minimum wage, a percentage of which is allocated by the Ministry to approved projects.

   Eligible organizations are responsible for the remaining percentage of wages and employer's contributions plus any administrative costs incurred by the project.
3) Eligible organizations must contact their nearest regional services office of the Ministry to determine the commencement of the Experience Program and the procedures to be followed.
4) The Ministry will rank applications and fund only those which most closely fulfill the objectives of the program. Applicants should therefore be aware that approval will not be automatic solely on the basis of meeting general criteria.

Reference

Experience '86 Applications for Grant contains the guidelines.

Summer Experience '86

Booklet published by the Ministry of Skills Development.

REGIONAL SERVICES OFFICES

Northern Region

Dryden

Ontario Government Building
479 Government Road
P.O. Box 3000
Dryden, Ontario P8N 3B3
Phone: (807) 223-3331

Sault Ste. Marie

390 Bay Street, 3rd Floor
Sault Ste. Marie, Ontario P6A 1X2
Phone: (705) 754-8652

Sudbury

200 Elm Street East, 4th Floor
Sudbury, Ontario P3E 5N3
Phone: (705) 675-4383

Thunder Bay

Ontario Government Building
1825 East Arthur Street
Thunder Bay, Ontario P7E 5N7
Phone: (807) 475-1683

Timmins

22 Wilcox Street, 2nd Floor
Timmins, Ontario P4N 3K6
Phone: (705) 267-8018

Eastern Region

Belleville

280 Pinnacle Street, Suite 3
Belleville, Ontario K8N 3B1
Phone: (613) 968-3474

Ottawa

Rideau Trust Building
1 Nicholas Street
11th Floor, Room 1100
Ottawa, Ontario K1N 7B7
Phone: (613) 566-3728

Western Region

Hamilton

119 King Street West, 8th Floor
Hamilton, Ontario L8N 3Z9
Phone: (416) 521-7229

Kitchener/Waterloo

30 Duke Street West, 4th Floor
Kitchener, Ontario N2H 3W5
Phone: (519) 578-8200

London

25 Dufferin Avenue, 6th Floor
London, Ontario N6A 5K6
Phone: (519) 679-7146

St. Catharines

15 Church Street, Suite 406
St. Catharines, Ontario L2R 3B5
Phone: (416) 688-6472

Windsor

211 Mill Street
Windsor, Ontario N9C 2R1
Phone: (519) 256-4919

Central Region

Barrie

114 Worsley Street
Barrie, Ontario L4M 1M1
Phone: (705) 737-0543

Toronto

10 St. Mary Street, 2nd Floor
Toronto, Ontario M4Y 1P6
Phone: (416) 965-6597

Applications from Provincial Organizations for projects which serve the whole Province should be submitted directly to the appropriate Ministry program office indicated below:

Arts Branch

77 Bloor Street West, 2nd Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-6256

Heritage Branch

77 Bloor Street West, 2nd Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-4021

Libraries and Community Information Branch

77 Bloor Street West, 5th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-2696

Multiculturalism and Citizenship Division

77 Bloor Street West, 5th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-3314

Section 3
MINISTRY OF COMMUNITY AND SOCIAL SERVICES

1
CHILDREN'S AID SOCIETIES — CAPITAL FINANCIAL ASSISTANCE

Assistance towards

The cost of erecting a new building or an addition to an existing building or the acquisition and renovation of an existing building for the provision of a facility for the delivery of an approved service to children.

Eligible Recipients

Children's Aid Societies

Conditions and Procedures

a) the prior approval in writing of the Minister of Community and Social Services

b) application for capital financial assistance must be completed in the prescribed form.

Basis of Assistance

The Minister may approve payment to the society up to 80 per cent and under special circumstances up to 100 per cent of the approved cost of the erection of a new building or the acquisition of a building or renovations to an existing building.

Reference

The Child and Family Services Act, R.S.O. 1984.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

2
CHILDREN'S AID SOCIETIES— OPERATING COST

Assistance towards

Operating costs in the approved estimates of the society.

Eligible Recipients

Children's Aid Societies

Conditions and Procedures

a) The estimates, prepared in the form prescribed under the regulations, must receive the approval of the council of each municipality in the area in which the society has jurisdiction, or of the child welfare budget board of a district.

b) The estimates must also receive the approval of the Minister of Community and Social Services.

Basis of Assistance

80 per cent of the approved operating costs of the society.

Ontario pays 100 per cent of the costs of Indian children with reserve status in the care of the society and all other services of the society for Indian families, computed in accordance with the regulations.

Ontario pays 100 per cent of the cost of care and other services (computed in accordance with the regulations) of children who come into the care of Children's Aid Societies from the care of child welfare authorities in other jurisdiction of

Director and consistent with interprovincial agreements.

Ontario pays 100 per cent of the cost of a demonstration project approved by the Minister.

Reference

The Child and Family Services Act, R.S.O. 1984, C. 55, R.R.O. O. Reg. 550/85 and 551/85.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

3

CHILDREN'S AID SOCIETIES — OPERATING COST RE: UNORGANIZED TERRITORY

Assistance towards

The operating costs of a society attributable to unorganized territory within its jurisdiction.

Eligible Recipients

Children's Aid Society having jurisdiction in territory without municipal organization.

Conditions and Procedures

a) The estimates, prepared in the form prescribed under the regulations, must receive the approval of the council of each municipality in the area in which the society has jurisdiction, or of the child welfare budget board of a district.

b) The estimates must also receive the approval of the Minister of Community and Social Services.

Basis of Assistance

$$100 \text{ per cent of: } \frac{\text{children from unorganized territory in care of the society}}{\text{total no. of children in care}} \times \text{total municipal share of the adjusted cost of children in care}$$

$$100 \text{ per cent of } \frac{\text{population of unorganized territory,}}{\text{population of area under jurisdiction of society}} \times \text{total municipal share of the adjusted cost of other services}$$

Payments by the province are made in monthly installments.

Reference

The Child And Family Services Act, R.S.O. 1984, C.55, R.R.O. O. Reg. 550/85 and 551/85.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

4

DAY NURSERIES — CAPITAL CONSTRUCTION COSTS

Assistance towards

The costs of the construction of a new building, an addition to an existing building, the purchase or other acquisition of an existing building, or the furnishing and equipping of a building to be used as a day nursery.

Eligible Recipients

Cities)
Towns) but not if within a
Villages) metropolitan municipality
Townships)
Metropolitan Municipalities
Approved Indian Bands
Approved Corporations

Conditions and Procedures

a) Proposals to construct or erect facilities must be approved in principle by the Minister in advance.

b) The site and plans must be approved in advance by the Minister of Community and Social Services.

c) Requests for payment must be accompanied by a certificate of a member architect in good standing of the Ontario Association of Architects or an engineer in good standing of the Ontario Association of Professional Engineers, certifying that,

   1) the erection, addition, purchase or other acquisition or renovation has been completed in accordance with the plans approved by the Minister.

   2) the building or addition is ready for use and occupancy.

Basis of Assistance

50 per cent of costs of new buildings computed in accordance with the regulations. 80 per cent of costs of new buildings for handicapped children in accordance with the regulations. 80 per cent of costs of renovation of existing buildings and equipping and furnishing them.

Reference

The Day Nurseries Act, R.S.O. 1980, C. 111, Reg. 760/83, as amended by O. Reg. 592/84.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

5

DAY NURSERIES — OPERATING COSTS

Assistance towards

The costs of operation and maintenance of licensed day nurseries operated by the Indian band and the cost of providing day nursery services to any child of a person in need in licensed day nurseries operated by the municipality. The cost to a municipality or Indian band of day nursery services to any child of a person in need under an agreement between the municipality or Indian band and any person or organization operating a licensed day nursery or licensed private home day care agency. Assistance is also available to approved corporations towards the cost of day nursery services to any child in need or for services to handicapped children.

Eligible Recipients

Cities)
Towns) but not if within a
Villages) metropolitan municipality
Townships)
Metropolitan Municipalities
Approved Indian Bands
Approved Corporations

Conditions and Procedures

The nursery must be licensed and conducted in accordance with the regulations. Private homes must be supervised by the licensed private home day care agency in accordance with the regulations.

Applications for the monthly payment of the provincial grant must be in the prescribed form and be forwarded to the Minister before the 20th day of the following month.

Basis of Assistance

80 per cent of costs, computed in accordance with the regulations for municipalities, Indian bands and approved corporations.

87 per cent of the operating costs for handicapped children under five years of age in accordance with the regulations.

Reference

The Day Nurseries Act, R.S.O. 1980, C. 111, Reg. 760/83, as amended by O. Reg. 592/84.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

6

DISTRICT WELFARE ADMINISTRATION BOARDS — INITIAL OPERATION

Assistance towards

The provision of welfare services by a district board in the first year of the board's establishment.

Eligible Recipients

District Welfare Administration Boards

Conditions and Procedures

a) Application for the grant must be made in the prescribed form.
b) The estimated expenditures of the board for the first year of its operation must be approved by the Minister of Community and Social Services.
c) Payment of the grant may be made during the year either in one amount or by installments.

Basis of Assistance

The amount of the grant is based on the estimated expenditure for the year of the board determined in accordance with Form 1 and is equal to 50 per cent of the estimated expenditures of the board for the year.

References

The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O. 1980, as amended.

Further Information

Director
Operational Support Branch
700 Bay Street, Suite 216
Toronto, Ontario M7A 1E9
Phone: (416) 965-4363

7

GENERAL ASISTANCE

Assistance towards

The provision of general assistance, by a municipality, district welfare administration board, or Indian band, to or on behalf of a single person or head of a family who is a person in need (but not a patient or resident in an institution other than a nursing home or hostel).

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 6 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.
b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.
c) Payments of subsidy by the province are made monthly.

d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

General assistance is provided to meet expenditures for food, clothing, personal requirements, utilities, household supplies, shelter and fuel.

The assistance granted to needy persons by a municipality, district board or approved Indian band is based on the excess of the recipient's budgetary requirements over his income and the amounts granted are determined by references to the tables, limitations, and requirements of the regulations (referenced below).

Provincial reimbursement is 80 per cent of the amounts of general asistance paid. However, where in any period of four consecutive months, the monthly average of the number of persons receiving assistance equals or exceeds 4 per cent of the population of the municipality, the contribution of the province is increased to 90 per cent in respect of the number of persons receiving assistance in excess of 4 per cent of the population. Provision is also made for reimbursement by the province of 100 per cent of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment's being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and Reg. 441, R.R.O. 1980, as amended.

The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O. 1980, as amended.

Further Information

Director
Operational Support Branch
700 Bay Street, Suite 216
Toronto, Ontario M7A 1E9
Phone: (416) 965-4363

8
SUPPLEMENTARY AID

Assistance towards

The provision, by a municipality, district board or Indian band, of supplementary aid to assist the recipient of a governmental benefit (e.g. a pensioner under the Old Age Security Act (Canada), a beneficiary under The Family Benefits Act, etc.) to meet the cost of shelter or extraordinary needs.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 6 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.

b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.

c) Payments of subsidy by the province are made monthly.

d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

The province pays by way of reimbursement to the municipality, district board or Indian band, 80 per cent of the assistance granted.

Provision is also made for reimbursement by the province of 100 per cent of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and Reg. 441 as amended.

The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O. 1980, as amended.

Further Information

Director
Operational Support Branch
700 Bay Street, Suite 216
Toronto, Ontario M7A 1E9
Phone: (416) 965-4363

9

SPECIAL ASSISTANCE

Assistance towards

The provision of special assistance, by a municipality, district board or approved Indian band, to or on behalf of a person in need, who is a person in financial hardship.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 6 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.

b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.

c) Payments of subsidy by the province are made monthly.

d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

"Special Assistance" means the provision of,

i) Drugs prescribed by a physician
ii) Surgical supplies and dressings
iii) Travel and transportation allowance
iv) Moving allowances
v) Funerals and burials
vi) Dental services
vii) Prosthetic appliances including eyeglasses
viii) Vocational training or retraining
ix) A comfort allowance where the applicant or recipient is a resident in a nursing home, and
x) any other special item or service authorized by the Director.

The province reimburses the municipality, district board or the council of an approved Indian band for 50 per cent of the amounts paid to or on behalf of a person in need for special assistance.

Provision is also made for reimbursement by the province of 100 per cent of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and Reg. 441, R.R.O. 1980, as amended.

The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O. 1980, as amended.

Further Information

Director
Operational Support Branch
700 Bay Street, Suite 216
Toronto, Ontario M7A 1E9
Phone: (416) 965-4363

10

WELFARE SERVICES — ADMINISTRATION AND OTHER COSTS

Assistance towards

The cost of the administration of welfare services.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

a) No subsidy is payable to any of the above not having a full time welfare administrator.

b) No subsidy is payable to a district welfare administration board until the board has been in operation for a period of one year.

c) The welfare administrator is required to complete an application (Form 8 under the Regulations) for monthly payment of cost of administration of welfare services as defined in Section 21 of the Regulations. The application must go forward to the Minister before the 20th day of the month following that in which the administration costs were paid.

d) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.

Basis of Assistance

"Costs of administration of welfare services" means:

- i) Payments approved by the Director to or on behalf of a welfare administrator who is employed full time in the administration of welfare services and any other employee of a district welfare administration board, municipality or an approved Indian band in respect of:
  - a) Salaries, wages and honoraria.
  - b) Employer's contributions in respect of pension, unemployment insurance or worker's compensation plan or scheme or other employee's benefit plan or scheme.
  - c) Travelling expenses where such expenses are directly related to the administration of welfare services.
- ii) Payments approved by the Director for research or consultation carried out on a contract or fee-for-service basis relating to welfare services.
- iii) Payments approved by the Director for operating costs of computer services including rental of equipment where as a result of such services a welfare administrator is able to provide to the Director such information on the administration and operation of welfare services as the Director requires.

The subsidy payable by the Province of Ontario to,

- (a) a city or a separated town;
- (b) any municipality approved by the Lieutenant Governor in Council other than a city or separated town;
- (c) a county that has appointed a welfare administrator under the Act or a municipality that has a population in excess of 5,000 and by agreement, with the County and with approval of the Minister, has appointed a municipal welfare administrator to administer assistance in their municipality independently of the county;
- (d) an approved band; and
- (e) a district welfare administration board established under the District Welfare Administration Boards Act,

is equal to 50 per cent of the cost of the administration of welfare services.

Fees for staff training and living allowances while receiving training are subsidized at 80 per cent and this subsidy is made available to municipalities which employ both a full-time and part-time welfare administrator.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and Reg. 441, R.R.O. 1980, as amended.

The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O. 1980, as amended.

Further Information

Director
Operational Support Branch
700 Bay Street, Suite 216
Toronto, Ontario M7A 1E9
Phone: (416) 965-4363

11
MUNICIPAL HOME SUPPORT PROGRAM

Assistance towards

Cost of providing home support services including heavy cleaning, gardening, snow shovelling, routine minor repairs and other related home care needs.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

The Municipal Welfare Administrator makes submissions to the Ministry's Area Manager and if submission is approved the administrator must complete a statement of account and forward it in the month next following the month in which the municipality pays for the services.

Basis of Assistance

100 per cent of net costs up to provincially set daily maximum if services provided directly by a municipality. 80 per cent of net costs based on a provincially set approved rate of services purchased.

Reference

The Ministry of Community and Social Services Act, R.S.O. 1980, C. 273.

Further Information

Area Manager, Ministry of Community and Social Services (at nearest area office — see addresses at end of section).

12
HOMEMAKERS AND NURSES SERVICES

Assistance towards

Cost of providing homemaking, nursing services or teaching homemaker services to families or individuals in their own homes who are designated to be "persons in need".

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

The Municipal Welfare Administrator must complete a statement of account and forward it to the Ministry's Area Manager, Homemakers and Nurses Services, by the 20th of the month next following the month in which the municipality pays for the services.

Basis of Assistance

Homemakers, Nurse or Teaching Homemaker — 80 per cent of the amount by which the total monthly cost of the approved services paid by the municipality or band, exceeds the available monthly income of the person in need, determined in accordance with the Regulations.

Reference

The Homemakers and Nurses Services Act, R.S.O. 1980, Chap. 200; O. Reg. 499, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

13
HOMEMAKERS INSTRUCTION

Assistance towards

Course of instruction for homemakers covering child care, hygiene, home economics, meal planning, laundering, general household duties, other skills incidental to the preceding items.

Eligible Recipients

Any municipality
Approved Indian Bands
Persons or organizations as approved by the Minister

Conditions and Procedures

1) Application for a grant must be made to the Ministry, accompanied by
2) A written statement showing
   a) an outline of the purpose and content;
   b) the duration; and
   c) the estimated cost of the proposed course of instruction (it is advisable to have the course approved by the Minister prior to any registration of students)
3) Recipients of the grant must in the year following its receipt forward to the Minister, at a date specified by him, a certified statement showing the amounts paid and how the proceeds of the grant were disbursed.

Basis of Assistance

100 per cent of approved costs.

Reference

The Homemakers and Nurses Services Act, R.S.O. 1980, Chap. 200; O. Reg. 499, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

14
HOMES FOR THE AGED — ACQUISITION OR ALTERATION OF AN ACQUIRED BUILDING

Assistance towards

The capital cost of:

a) Acquiring a building for use as a home
b) Altering, furnishing and equipping an acquired building.

Eligible Recipients

Any Municipal Home for the Aged approved under the Act

Conditions and Procedures

a) An area sociological needs study is required and the site and plans must be approved in advance by the Minister.
b) Application for grant should be submitted in the prescribed form.
c) A request for payment must be accompanied by a certificate from a qualified architect or professional engineer certifying that:
   1) the building acquired for use as a home is, in his opinion, a suitable building for such use, and
   2) the building acquired for use as a home is ready for occupancy.
d) Requests for payments prior to completion of the work must be accompanied by a certificate of the architect or professional engineer stating the progress made.

Basis of Assistance

a) 50 per cent of the cost, as approved by the Minister, of acquisition when the building is acquired.
b) 50 per cent of the cost as approved by the Minister, of altering, furnishing and equipping the acquired building, as certified by the

municipal auditor for the home when the building is ready for occupancy.

c) Homes in territorial districts: 100 per cent of the proportion of the capital expenditures allocated in accordance with the regulations for the unorganized areas.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, R.R.O. 1980, Reg. 502, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

15
HOMES FOR THE AGED — ADDITIONAL FURNISHINGS AND EQUIPMENT

Assistance towards

Cost of additional furnishings and equipment that are not replacements and that in the opinion of the Minister of Community and Social Services are necessary for the efficient operation of the home, and cost in excess of $1,000 (O. Reg. 504/85, Section 38 (1-c).

Eligible Recipients

As in item 14

Conditions and Procedures

a) Capital claims may be made on minor capital claims forms, obtained from the local area office of the Ministry.

b) Expenditures must be approved by the Minister before purchase and be acceptable as capital expenditures under the Act and Regulations.

Basis of Assistance

50 per cent of the cost approved by the Minister as described above. The Province may pay 100 per cent of that portion of the cost allocated in accordance with the Act and Regulations for unorganized areas.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, R.R.O. 1980, Reg. 502, Section 38 (1) and (2), as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

16
HOMES FOR THE AGED — BUILDING OR EXTENDING

Assistance towards

The capital cost of:

a) erecting a new building;

b) alteration of a building by an addition, or extension.

Equipment and furnishings are included.

Eligible Recipients

As in item 14

Conditions and Procedures

a) A needs study and the site and plans must be approved in advance by the Minister.

b) An application for grants should be submitted in the prescribed form.

c) Requests for progress payments must be accompanied by a certificate of a member architect in good standing of the Ontario Association of Architects or an engineer in good standing of the Ontario Association of Professional Engineers, certifying that:
   1) all structural work below the ground floor joists or slabs is completed;
   2) the roof is on and the new building, addition, or extension is enclosed;
   3) the interior partitions are installed and finished, or
   4) the new building, addition or extension is completed and ready for occupancy.

d) when applying for final payment, the application must be certified by the municipal treasurer or auditor including indication of all sales tax refunds being taken into account.

Basis of Assistance

a) 5 per cent of the cost when all structural work below the ground floor joists or slabs is completed;

b) 20 per cent when the roof is on the building, addition or extension is enclosed;

c) 10 per cent when the interior partitions are installed and finished;

d) such other part of the estimated amount to be paid by Ontario at such other times as the Minister approves (in these cases applications for payment should be accompanied by architect's or engineer's certificates as to the progress made towards completion; and for the final payment, the request shall be certified by the municipal auditor);

e) the difference between 50 per cent of the approved cost and the total of (a), (b), (c) and (d) when completed and ready for occupancy.

The grant maximum of 50 per cent of the approved cost, excepting in the case of certain homes in territorial districts where, in addition, the province may pay 100 per cent of that portion of the cost allocated, in accordance with the Act and Regulations, for unorganized areas.

References

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203; Homes for the Aged and Rest Homes Amendment Act 1972, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

17
HOMES FOR THE AGED — RESIDENTIAL

Assistance towards

The cost of operating and maintaining a home, computed in the manner prescribed in the regulations; such cost includes:

a) food and provisions;
b) medical, nursing, dental and paramedical services, (including approved drugs, medications, prosthetics, and other medical supplies);
c) welfare of residents: clothing, crafts and activities, material and supplies, pocket money or comfort allowance, current books, newspapers, etc. recreation and entertainment;
d) funeral and burial expenses if resident has insufficient funds put aside;
e) general operation and administration.

Eligible Recipients

As in item 14

Conditions and Procedures

a) 1) Applications for monthly payment of provincial subsidy should be made in the prescribed form.
   2) Applications for subsidy must be made within 3 months of the 1st day of the month for which the subsidy is requested.
b) The initial salary or an increase in the salary of the administrator or supervisory staff must be approved in advance by the Minister.
c) The cost of maintaining a resident or portion of such cost which the province deems the resident capable of paying but which the resident does not pay, shall be computed as if it had been paid.
d) The prior approval of the Minister must be obtained for the cost of replacement of furnishings and equipment and the maintenance of the buildings and grounds if in excess of $1,500.

Basis of Assistance

70 per cent of the difference between what the resident can pay and the actual per diem described above for residential care.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, O. Reg. 502, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

18
HOMES FOR THE AGED — MAINTENANCE OF RESIDENTS FROM UNORGANIZED TERRITORIES

Assistance towards

Net cost of maintenance of persons whose residence, before admission to the home was in territory without municipal organization, and as approved by a provincial authority.

Eligible Recipients

As in item 14

Conditions and Procedures

A statement of costs in the prescribed form is required.

Basis of Assistance

100 per cent of net cost (number of resident days multiplied by average gross daily cost of maintenance, less monthly contributions on behalf of residents from unorganized territories from a source other than the provincial government).

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, O. Reg. 502, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

19
HOMES FOR THE AGED — RESIDENTIAL SERVICES IN SATELLITES

Assistance towards

The cost of maintaining a person admissible under the satellite home provisions of the Act.

Eligible Recipients

As in item 14

Conditions and Procedures

a) Initially a municipal home setting up a satellite home with residential services must have the approval of the Director prior to the placement of any person, and approval where there would be more than 25 boarders or lodgers.

b) All satellite homes are to be reported in Form 11 and regularly inspected by municipal authorities.

c) Application should be made in Form 8.

Basis of Assistance

70 per cent of the approved costs incurred by the municipality, municipalities or band as the case may be, approved by the Director of providing or purchasing residential services.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, O. Reg. 502, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

20

HOMES FOR THE AGED — EXTENDED CARE SERVICE

Assistance towards

The cost of extended care services for persons admitted to a home, who are eligible for extended care services on the grounds of medical necessity. Homes must be approved by the Director to provide extended care services and a fixed proportion of beds is allocated.

Eligible Recipients

Any Municipal Home approved for the purpose.

Basis of Assistance

70 per cent of:

1) any part of the basic rate in effect on a per diem basis that cannot be paid by the resident.
2) any part of the cost that exceeds the ceiling currently in effect on a per diem basis up to the approved costs for the municipal home.

100 per cent of:

1) that part of the cost that exceeds the basic rate currently in effect on a per diem basis but that does not exceed a maximum cost currently in effect on a per diem basis and of the cost incurred in connection with the provision of extended care services, determined in a manner approved by the Minister, of,
    - a) approved drugs and pharmaceuticals, and
    - b) any approved device.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, and Reg. 502, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

21

ELDERLY PERSONS CENTRES — CAPITAL GRANTS

Assistance towards

The cost of erection, alteration, extension, renovation, acquisition or the furnishing and equipping of a centre for use as a social, recreational drop-in, or day care centre for elderly persons, including the cost of the land, furnishings and equipment.

Eligible Recipients

a) Municipalities.

"Municipality" means a City, Town, Village or Township, and includes an Area Municipality, whether in a Metropolitan, Regional, or District Municipality. While excluded in the Act, specific authority may be given to a Metropolitan, Regional or District Municipality for coverage for the purposes of the Elderly Persons Centres Act.

b) Non-profit corporations may qualify conditionally upon a municipal 20 per cent grant.

Conditions and Procedures

a) The Minister's approval of the municipal by-law, the area sociological needs study, the site plans, and the proposed programs must be obtained in advance. In addition, when the service is provided by a non-profit corporation, the Minister's approval of the corporation is required.

b) An application to the Minister must be in the prescribed form and be accompanied by;

in the case of the erection, alteration or extension of a building or premises;

1) the site plan showing the location of the building or premises on the site,
2) the plans and specifications, prepared by an architect, showing the construction, equipment and arrangements of the centre.

in the case of the acquisition of the building or premises;

1) the site plan showing the location of the building or premises on the site,
2) a structural sketch showing the area or areas in the building or premises to be used as a centre.

c) The Minister's approval of the corporation or municipal by-law, site, plans and proposed program must be obtained in advance.

d) An application for payment of the grant must be made in the prescribed form and be accompanied by;

1) the certificate of an auditor certifying;
    - i) the actual cost of the building or premises to the corporation;
    - ii) the actual amount that has been paid by the corporations as of the date of the application;
    - iii) that all refundable sales tax has been taken out.

2) the certificate of the architect or professional engineer, in triplicate (Form 3, O. Reg. 235, R.R.O. 1970) certifying that the alteration, extension or acquisition of the building or premises is completed in accordance with the plans approved by the Minister.

Basis of Assistance

Not in excess of 30 per cent of the costs described above, computed in accordance with the regulations.

Reference

The Elderly Persons' Centres Act, R.S.O. 1980, Chap. 131, Reg. 278, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

22

ELDERLY PERSONS CENTRES — OPERATING AND SPECIAL PROGRAM GRANTS

Assistance towards

The cost of maintaining and operating social services, drop-in, or day care centres for elderly persons. Special grants for programs or services for elderly persons carried out by approved corporations.

Eligible Recipients

Municipalities.

"Municipality" means a City, Town, Village or Township, and includes an Area Municipality, whether in a Metropolitan, Regional or District Municipality.

Providing that the corporation operating the centre and the centre has been approved through the ministry and the continuing program is satisfactory to the Director, the province may make grants for maintenance and operation of the centre.

Basis of Assistance

Operating grants to centres shall be 50 per cent of the net monthly cost to the municipality, determined in accordance with the regulations, to a ceiling of $15,000 a year whichever is the lesser.

Special Grants

An amount of up to $15,000 for any one year may be made to a municipality, or an approved corporation, in respect of an approved innovative program or services for elderly persons in an approved centre.

NOTE:

"Where non-municipal and non-profit corporations establish and operate elderly persons centres, provincial grants in aid for both capital and operating are conditional on prior payments of at least 20 per cent from the municipality in which the centre is located or that municipality together with one or more contiguous municipalities".

Reference

The Elderly Persons' Centres Act, R.S.O. 1980, Chap. 131 as amended; and O. Reg. 278, R.R.O. 1980, as amended

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

23

HOME SUPPORT SERVICES FOR SENIORS

Assistance towards

Cost of providing home support services to seniors including meals-on-wheels, wheels-to-meals, housekeeping services, home maintenance, handyman services, transportation for shopping, medical appointments, friendly visiting, telephone reassurance, security checks, personal care services, counselling and referral and day care.

Eligible Recipients

Elderly persons in the communities 60+ years of age who meet the requirement of a person in need.

Conditions and Procedures

Municipalities, charitable corporations, or Indian bands make submissions to the Ministry's area manager requesting subsidy allocation for the coming fiscal year. The Ministry's Area Manager reviews the requests and approves subsidy allocation.

Basis of Assistance

50 per cent of net costs up to a provincially set allocation for each fiscal year approved by the Ministry's Area Manager.

Reference

The Ministry of Community and Social Services Act, R.S.O. 1980, Chap. 131, as amended.

Further Information

Area Manager, Ministry of Community and Social Services (at nearest area office — see addresses at end of section).

24
WORK ACTIVITY PROJECTS

Assistance towards

The cost of operating work activity projects for the purpose of preparing for entry or return to employment, persons who by reason of personal, family or environmental circumstances have difficulty in obtaining or holding down steady employment.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

a) The project must be approved in advance by the federal government for federal cost sharing under Part III of the Canada Assistance Plan.

b) The welfare administrator is required to complete an application (Form 10 under the Regulations) for monthly payment of cost of administration as defined in section 1(s), 17(1) and 21(4) of the Regulations. The application must go forward to the Minister before the 20th day of the month following that in which the administration costs were paid.

Basis of Assistance

80 per cent of the costs of the administration and operation of the work activity project as defined in the regulations.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; Reg. 441, R.R.O. 1980, as amended.

The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243 R.R.O. 1980, as amended.

Further Information

Area Manager, Ministry of Community and Social Services (at nearest area office — see addresses at end of section).

25
PURCHASED COUNSELLING SERVICES

Assistance towards

Cost of providing direct counselling service to needs tested persons.

Eligible Recipients

See list of eligible recipients in section 24, Work Activity Projects.

Conditions and Procedures

The Municipal Welfare Administrator contracts with a service provider, which is approved by the Ministry's Area Manager, for costing, service content and agency. The administrator must complete a statement of account, and forward it to the Ministry's Area Manager by the 20th of the month following.

Basis of Assistance

The subsidy payable by the province is 80 per cent of the approved cost.

Reference

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and O. Reg. 441, R.R.O. 1980, as amended.

Further Information

Area Manager, Ministry of Community and Social Services (at nearest area office — see addresses at end of section).

Ministry of Community and Social Services

Regional offices

Central Region
2195 Yonge Street
10th Floor
Toronto, Ontario
M7A 1G2
Phone: (416) 963-1010

Northern Region
473 Queen Street East
2nd Floor
Sault Ste. Marie, Ontario
P6A 1Z5
Phone: (705) 949-8052

Southeastern Region
336 Alfred Street
Ground Floor
Kingston, Ontario
K7L 3S5
Phone: (613) 547-2214

Southwestern Region
195 Dufferin Avenue
I.B.M. Building
5th Floor
London, Ontario
N6A 1K7
Phone: (519) 438-8344

Region	Location	Address	Division		Telephone	Districts, Counties and Regional Municipalities served by Area Offices
			Adult	Child		
Central	**Regional Office** Toronto	2195 Yonge Street 10th Floor M7A 1G2	X		(416)963-1010	
	Area Offices Toronto	2195 Yonge Street 9th Floor M7A 1G2	X		(416) 965-1433	Toronto
				X	(416) 965-7863	
	Barrie	34 Simcoe Street P.O. Box 910 L4M 4Y6	X		(705) 737-1311	Peel, Simcoe and York
				X	(705) 737-1311	
	Mississauga	90 Dundas Street West 2nd Floor, Suite 201 L5B 2T5	X		(416) 276-7670	Dufferin, Halton and Peel
				X	(416) 276-7670	
North	**Regional Office** Sault Ste. Marie	473 Queen Street E. 2nd Floor P6A 1Z5	X		(705) 949-8052	
	Area Offices Sudbury	111 Larch Street St. Andrew's Place 8th Floor P3E 4T5	X		(705) 675-4515	Algoma, Manitoulin, Muskoka Nipissing, Parry Sound and Sudbury
				X	(705) 675-4515	
	Thunder Bay	710 Victoria Avenue E. Suite 301 P7C 5P7	X		(807) 475-1345	Kenora, Rainy River and Thunder Bay
				X	(807) 475-1345	
	North Bay	222 McIntyre St. West Suite 316 P1B 2Y8	X		(705) 474-4452	Muskoka, Nipissing and Parry Sound
				X	(705) 474-4452	
Southeast	**Regional Office** Kingston	336 Alfred Street Ground Floor K7L 3S5	X		(613) 547-2214	
	Area Offices Kingston	1055 Princess Street Ontario Gov't. Building Suite 103 K7L 1E9	X		(613) 547-3431	Frontenac, Hastings, Lanark, Lennox & Addington, Prince Edward, and Leeds & Grenville
				X	(613) 547-3431	
	Ottawa	10 Rue Rideau Street 7th Floor K1N 9J1	X		(613) 234-1188	Ottawa-Carleton; Prescott & Russell; Renfrew; and Stormont, Dundas & Glengarry
				X	(613) 234-1188	
	Peterborough	60 Hunter Street East Main Floor K9H 1G5	X		(705) 742-9292	Durham, Haliburton, Northumberland, Peterborough and Victoria
				X	(705) 743-1624	
Southwest	**Regional Office** London	195 Dufferin Avenue IBM Building 5th Floor N6A 1K7	X		(519) 438-8344	
	Area Offices Hamilton	119 King Street West P.O. Box 2112 L8N 3Z9	X		(416) 521-7280	Brant Halton, Hamilton-Wentworth and Niagara
				X	(416) 521-7280	
	London	495 Richmond Street 6th Floor N6A 5A9	X		(519) 438-5111	Elgin, Haldimand-Norfolk, Huron, Middlesex, Oxford and Perth
				X	(519) 438-5111	
	Waterloo	75 King Street S. Waterloo Square 5th Floor N2J 1P2	X		(519) 886-4700	Bruce, Dufferin, Grey, Wellington and Waterloo
	Windsor	250 Windsor Avenue Ontario Gov't. Building 1st Floor N9A 6V9	X		(519) 254-1651	Essex, Kent and Lambton

Area offices

Central

2195 Yonge Street
9th Floor
Toronto, Ontario
M7A 1G1
Phone: (416) 965-1433 or
(416) 965-7863

90 Dundas Street West
2nd Floor, Suite 201
Mississauga, Ontario
L5B 2T5
Phone: (416) 276-7670

34 Simcoe Street
P.O. Box 910
Barrie, Ontario
L4M 4Y6
Phone: (705) 737-1311

Northern

710 Victoria Avenue East
Suite 301
Thunder Bay, Ontario
P7C 5P7
Phone: (807) 475-1345

111 Larch Street
St. Andrew's Place
8th Floor, Suite 1
Sudbury, Ontario
P3E 4T5
Phone: (705) 675-4515

222 McIntyre Street West
Suite 316
North Bay, Ontario
P1B 2Y8
Phone: (705) 474-4452

Southeastern

10 Rue Rideau Street
7th Floor
Ottawa, Ontario
K1N 9J1
Phone: (613) 234-1188

1055 Princess Street
Suite 103
Ontario Government Building
Kingston, Ontario
K7L 1E9
Phone: (613) 547-3431

60 Hunter Street East
Main Floor
Peterborough, Ontario
K9H 1G5
Phone: (705) 742-9292

Southwestern

250 Windsor Avenue
Ontario Government Building
First Floor
Windsor, Ontario
N9A 6V9
Phone: (519) 254-1651

495 Richmond Street
6th Floor
London, Ontario
N6A 5A9
Phone: (519) 438-5111

75 King Street South
Waterloo Square
5th Floor
Waterloo, Ontario
N2J 1P2
Phone: (519) 886-4700

119 King Street West
P.O. Box 2112
Hamilton, Ontario
L8N 3Z9
Phone: (416) 521-7280

Section 4
MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

1
LAND TITLES SURVEY FUND

Assistance towards

Costs of and incidental to an application

a) to have land within a municipality registered under the Land Titles Act, or
b) to have boundaries of land described in registered conveyances confirmed under the Boundaries Act.

Eligible Recipients

Any municipality

Conditions and Procedures

1) Municipality must pass a by-law authorizing an application to be made to:
   a) the proper Land Registrar, or
   b) the Director of Titles.
2) Costs to be borne by municipality making application. In the case of the municipality's making an application on behalf of the owners of the lands, it may recover the costs by levy of a special rate of assessment on all parcels of land included in the application, or in the municipality.
3) Consent of the Director of Titles is required before the Land Registrar proceeds with the application to have the land registered under the Land Titles Act.
4) Applications for confirmation under the Boundaries Act are made to the Director of Titles.

Basis of Assistance

Generally 25 per cent of the total costs of the incidental to the application.

References

The Land Titles Act, R.S.O. 1980, Chap. 230 Section 31 and Section 59, the Boundaries Act, R.S.O. 1980, Chap. 51.

Further Information

Surveys, Mapping and Title Examination Office
Real Property Registration Branch
Registration Division
Ministry of Consumer and Commercial Relations
543 Yonge Street, 3rd Floor
Toronto, Ontario M7A 2J8
Phone: (416) 963-0436

Section 5
MINISTRY OF CORRECTIONAL SERVICES

1
GRANT-IN-LIEU OF PROPERTY TAXATION — CORRECTIONAL INSTITUTIONS

Assistance towards

Payments-in-lieu of real property tax.

Eligible Recipients

All municipalities

Conditions and Procedures

There must be situate within the municipality a correctional institute or jail designated by the Minister of Correctional Services.

Basis of Assistance

$50 times the rated bed capacity of the institution or jail on the previous December 31st.

Reference

The Municipal Act, R.S.O. 1980, Section 160(3).

Further Information

Finance Branch
Ministry of Correctional Services
2001 Eglinton Avenue East
Scarborough, Ontario
M1L 4P1
Phone: (416) 750-3450

Section 6
MINISTRY OF EDUCATION

GRANTS TO SCHOOL BOARDS 1986

Under Ontario Regulation 116/86, the following grants are payable to school boards. The grants are calculated separately for the elementary schools and the secondary schools. Commencing September 1985 the Ministry applied secondary school level grant provisions to Grade 9, 10 and 11 operations of applying separate school boards. The 1986 Grants Regulation is expected to be amended to include Grade 12 level effective September 1986.

1
ORDINARY OPERATING EXPENDITURE GRANTS

The grant payable is the excess of the recognized portion of the school board operating expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the board.

The recognized ordinary expenditure is the lesser of the actual cost and the product of $2,534 in the case of an elementary school pupil or $3,445 in the case of a secondary school pupil, a weighting factor that is determined by the Ministry for the school board, and the average daily enrolment of pupils of the board in day school, summer school and certain continuing education.

Grant assistance in respect of continuing education is limited to specific programs including adult basic literacy, citizenship and language instruction for landed immigrants, English as a second language for adults, and courses for adults for which secondary school credit is given.

The average daily enrolment of pupils for a board is determined in accordance with Ontario Regulation 127/85. For day school this is determined as 30 per cent of the enrolment on each of the last school days of January and April, and 40 per cent of the enrolment on the last school day of September. For summer school and certain continuing education classes it is determined as the full-time equivalent in terms of instructional time. Kindergarten and junior kindergarten subject to grant is limited to a one-half day basis enrolment.

In calculating average daily enrolment used for grants, recognition is included that costs do not reduce directly with enrolment declines. Thirty to sixty per cent of the decline from 1985 (depending on the board size) plus one-half of such assistance given in 1985 is included in the enrolment for grant purposes.

The weighting factors address variations among school boards in the need for education services and in the cost of providing comparable education services. The factor components are:

Compensatory Education
Language Instruction
French-English Mixed Schools
Technical Programs
Cost of Goods and Services (Northern)
Small School Boards
Small schools
Teacher Experience and Qualifications

The mill rate used to determine the local portion of the recognized expenditure is calculated in the following manner:

$$\begin{array}{l}4.595\ \text{Elementary}\\ \text{Schools}\\ \text{OR}\\ 3.481\\ \text{Secondary}\\ \text{Schools}\end{array} \times \frac{\text{Total Recognized Ordinary Expenditure (incl. total tuition fees paid)}}{\text{Maximum Recognized Day School Ordinary Expenditure (incl. tuition fees)}}$$

The assessment used in the calculation is equalized using a five-year average of the equalization factors (issued by the Ministry of Revenue in 1981, 1982, 1983, 1984 and 1985) and is adjusted to reflect the 15 per cent difference between residential and commercial mill rates.

2
EXTRAORDINARY EXPENDITURE GRANTS

Extraordinary expenditure pertains to the types of expenditure that for reasons related to the nature or development of the jurisdiction served differ in terms of per pupil costs among school boards. These are costs in respect of the acquisition of facilities and for the transportation of pupils. The portions of these expenditures recognized for grant assistance are determined by specific approvals. The recognized expenditure is divided into two groups —

a) specific debt charges and pupil transportation expenditure that is in excess of $275 per day school pupil of average daily enrolment, and

b) the remainder.

The grant in respect of each group is the excess of the recognized expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the school board.

The mill rates used to determine the local portion of the recognized expenditure are:

a) .022 for elementary schools or .010 for secondary schools for each $100 of per pupil recognized expenditure.

b) .106 for elementary schools or .048 for secondary schools for each $100 of per pupil recognized expenditure.

Boards receive grants on current approved minor projects and on major projects prior to 1980 in accordance with the financing of the project including grant on debenture instalments, which in some instances will continue to the year 2000. However, through a "write down" as at December 31, 1985 of all the provincially-held debenture debt of school boards, the Province reduced the outstanding debt by what otherwise would have been future grant. The result is that such reduced debt is no longer subject to grant. There still remains a small proportion of debentures to which the "write down" provision did not apply.

3
FRENCH-LANGUAGE INSTRUCTION GRANTS

The recognized expenditure for grant assistance is:

a) For French-language schools or classes $232 per elementary school pupil, $71 per subject credit for grades 9 and 10 pupils, $77 per subject credit for grades 11 to 13 pupils. In addition there is recognition for some start-up costs where French-language classrooms are established.

b) For French-language instruction for non French-speaking pupils the recognized expenditure is determined by formulae that takes into account the number of pupils instructed, their grade level, the time devoted to instruction each day and the total accumulated hours of French-language instruction. The amounts range from $77 to $232 per pupil for elementary grades and from $31 to $118 per secondary subject credit. In addition, there is a grant for immersion start-up costs at the secondary school level.

The grant payable is:

a) For French-language schools or classes, 100 per cent of the recognized expenditure.

b) For French-language instruction for non French-speaking pupils, the excess of the recognized expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the board. The mill rates are .106 for elementary schools or .048 for secondary schools for each $100 of per pupil recognized expenditure.

4
GRANTS FOR SPECIAL EDUCATION PROGRAMS IN INSTITUTIONS OR HOSPITALS

The Ministry introduced effective January, 1982, a new funding mechanism in respect of special education. In 1986, grants are the product of the board's total enrolment (not just special education pupils) and a per pupil amount of $195 in respect of elementary school operations and $139 in respect of secondary school operations. In addition, a grant is paid in respect of each trainable retarded pupil of $4,320 adjusted by a weighting factor which takes into account the geographical location of the board. Where a school board employs a teacher to provide a special education program in certain specified facilities, institutions or hospitals, subject to approval a grant is payable to reimburse the board for the cost of the teacher's salary, related employee benefit costs plus a $2,000 allowance for administrative costs etc., up to $975 per teacher aide and up to $3,300 for the cost of classroom furniture and equipment.

5
HERITAGE LANGUAGE GRANTS

Elementary school boards receive a grant of $33 per classroom hour in respect of Heritage language instruction, subject to minimum class size and where the school day is extended in relation thereto.

6
ADJUSTMENT IN RESPECT OF CHANGE IN TAX REVENUE

School board grants compensate for any prior calendar year difference between the amount requisitioned by the school board or yield of the mill rate on assessment and actual taxes received. Effectively boards are compensated for "write-off of taxes" and grants are reduced on account of "supplementary" taxes received.

7
SPECIAL DEBENTURE ASSISTANCE

Debt charges acceptable to the Minister on debentures issued by a school board prior to April, 1980 that were not approved for grant assistance at the time of issue are now eligible for grant to the extent that such expenditure for the year exceeds the yield of .103 mills for elementary schools or .048 mills for secondary schools in the dollar upon the equalized assessment for the board in respect of each $25 per pupil of such expenditure. This base mill rate cannot be less than .103 for elementary schools or .216 for secondary schools.

8
GRANTS FOR BOARDS ON TAX-EXEMPT LAND

School boards on tax-exempt land receive grants from the province. These boards are Department of National Defence School Boards. Special funding provisions also apply to school boards established in a sanatorium, a hospital, a crippled children's treatment centre or a centre for the treatment of cerebral palsy.

The first type of boards receive 50 per cent of all operating grants exclusive of capital. The second group of boards receive 80 per cent of teachers' salaries and transportation costs and 50 per cent of all other costs exclusive of capital.

9
GRANTS FOR ISOLATE BOARDS

Small remote boards (with enrolment of 300 or fewer) receive grants equal to all approved cost in excess of the yield of a mill rate on equalized assessment of 4.701 mills in the case of elementary school boards or 3.529 mills in the case of secondary school boards.

10
COST OF EDUCATION REIMBURSEMENT

Where a school board provides education for:

a) a pupil who resides in Ontario in an area that is not within the jurisdiction of a school board, is not Federal Crown Land or is not an Indian Reserve;

b) a pupil who is resident in, admitted to or detained in certain specified facilities, institutions or homes; or

c) a pupil who is a ward of a Children's Aid Society, a grant is payable to reimburse the board the cost of education for the pupil.

The amount of reimbursement is the same as is permitted for inter-board billing of tuition fees. This is calculated in accordance with Ontario Regulation 115/86.

11
DIRECT CAPITAL GRANTS

Since April 1, 1980, the grants to school boards on major approved capital projects are paid as the expenditures are incurred. Payments are made on a quarterly basis on progress certificates submitted to the school boards. The rates of grant are identical to those applicable to extraordinary expenditure grants which, for a board of average assessment wealth, is 75 per cent.

12
ASSESSMENT EQUALIZATION FACTORS

The 1986 formula includes a provision which guarantees that no board will receive less grant for reason of using the average of the provincial assessment equalization factors issued by the Ministry of Revenue in 1981, 1982, 1983, 1984 and 1985. The comparison is to assessment equalized using the factors that were applicable in 1979. Similarly, grants have been provided to school boards to ensure that there is no increase in the proportion of the school board requisition that is borne by a municipality for reason of the new assessment equalization factors.

13
SECONDARY SCHOOL REORGANIZATION GRANT

Provisions were introduced in 1980 to encourage French-language education programs at the secondary school level and involve a reorganization grant to offset the start-up costs associated with the establishment of new homogeneous French-language entities.

For the first year of operation of such schools with an enrolment of 100 or fewer, the grant is $1,455 per pupil. For larger schools, the grant is $127,200 plus $183 per pupil to a maximum of $182,100. For the second year of operation, the grant is $970 per pupil for a school with an enrolment of 100 or fewer and for larger schools is $84,800 plus $122 per pupil to a maximum of $121,400. For the third, fourth and fifth years of operating, the grant is $485 per pupil for a school with an enrolment of 100 or fewer and for larger schools, is $42,400 plus $61 per pupil to a maximum of $60,700.

Further Information

Grants Services
Financial Services Branch
Ministry of Education
21st Floor, Mowat Block
Queen's Park
Toronto, Ontario M7A 1L2
Phone: (416) 965-7954

Section 7
MINISTRY OF ENERGY

1
MUNICIPAL OIL CONVERSION AND ENERGY CONSERVATION PROGRAM

Purpose

Municipal governments spend up to 15 per cent of their budgets on energy. Cutting energy costs reduces operating costs without cutting services. Energy management is a valuable resource for municipalities to tap.

The Ministry of Energy provides grants to assist Ontario municipalities with the costs of undertaking fuel conversions for existing heating systems, carrying out energy conservation retrofits in existing buildings, and installing solar heating systems in seasonal swimming pools.

The program ends in two years. Already almost 300 municipalities have benefitted from energy and cost savings resulting from over 1,400 projects they have undertaken. Now is the time to get involved with energy conservation and lower operating costs.

Who is eligible?

Municipal governments, conservation authorities, public utility commissions and boards or commissions thereof.

What work is eligible?

Equipment, material and installation costs directly related to fuel conversions, energy conservation retrofits, and seasonal pool solar heating installations in facilities owned or operated by eligible applicants. Typical measures include:

- converting heating systems to more economic and available fuels;
- improving the thermal efficiency of the building envelopes including insulating, caulking and weather stripping;
- modifying lighting systems including delamping;
- improving the efficiency of heating, ventilation and air conditioning systems and their controls;
- reducing domestic hot water consumption;
- installing heat recovery or solar heating equipment.

General maintenance, repairs, and the replacement of over-age or worn-out equipment that are unrelated to energy efficiency, as well as project financing costs, are not eligible (see item 5 below).

Where applicants do not possess the technical expertise needed to identify or proceed with projects, technical assistance grants are available to secure advice or commission a report from a professional engineer.

Changes to the Program

Effective May 1, 1986, the following changes to the program were announced in response to your needs:

1. A new focus on small municipalities. So far, only 30 per cent of small municipalities, those with populations of 50,000 or less, have used MOCECP. To increase the program's attractiveness to small municipalities we have:
    a) increased the percentage contribution from the province to projects submitted by small municipalities.
    b) begun the new Small Municipalities Energy Advisory Service, in cooperation with the Association of Municipalities of Ontario. A technical advisor is available to assist small municipalities to fill out the application, obtain technical skills, and investigate conservation options.
2. A simple application form for specific projects that have proven to be cost effective. No calculations or energy audits will be required for these projects.
3. The percentage contribution by the province for conservation retrofits undertaken by large municipalities has been increased from 25 to 30 per cent.
4. Total grant available to each municipality per year for either energy conservation retrofit or fuel conversion projects has been increased to $200,000.
5. The terms of technical assistance grants have been expanded beyond energy audits, to include evaluations of maintenance and operating procedures that affect energy consumption and analyses of life cycle costs for planned new buildings.

These changes are intended to encourage municipalities that have not applied to MOCECP to submit an application before the end of the program, March 31, 1988.

Funding Levels

Small Municipalities with populations of 50,000 or less (using September 1985 Census Data), their Public Utility Commissions (P.U.C.'s) and other boards and commissions.

	$ Grant by Payback		
	1-6 Years	6-10 Years	Maximum
Fuel Conversions and Energy Conservation Retrofits	50%	25%*	$100,000**

	% Grant	Maximum
Technical Assistance	75%	$10,000
Solar Systems for Seasonal Pools	50%	$25,000

All Other Municipalities, their Public Utility Commissions (P.U.C.'s) and other boards and commissions, and Conservation Authorities.

	% Grant By Payback		
	1-6 Years	6-10 Years	Maximum
Fuel Conversions and Energy Conservation Retrofits	30%	15%*	$200,000

	% Grant	Maximum
Technical Assistance	50%	$10,000
Solar Systems for Seasonal Pools	30%	$25,000

* Oil Conversion projects with paybacks exceeding 10 years will be considered under any of the following conditions:

- availability of only one alternate fuel source;
- annual oil displacement exceeding 100,000 litres;
- conversion of an historic building.

** Small municipalities with total project costs exceeding $200,000 are eligible for a provincial grant of $100,000, and can receive an additional grant of up to $100,000 but at the rate shown for the larger municipalities (i.e. 30 per cent for paybacks of 1 to 6 years, 15 per cent for paybacks of 6 to 10 years). Therefore, the total grant available to all municipalities is $200,000.

Maximums represent the total assistance allowable any applicant in one provincial fiscal year.

Payment

ONCE THE PROJECT HAS BEEN APPROVED BY THE MINISTRY OF ENERGY, 50 PER CENT OF THE APPROVED GRANT WILL BE PAID UPON COMMENCEMENT OF THE PROJECT AND THE BALANCE UPON COMPLETION.

How to Apply

Application details and forms are available from the Ministry of Energy. Municipalities can request the new simple application for specific measures from the Ministry of Energy or the Association of Municipalities of Ontario (A.M.O.).

Each application must be accompanied by:

- certification from the City clerk or the corporation's chief executive officer that no other financial assistance has been received or applied for in relation to work proposed for funding by the Ministry of Energy;
- an audit of the building including current energy consumption and costs, proposed conservation measures and detailed energy savings calculations (only one year's energy bills are required for simple application);
- evidence that the building audit and application have been prepared by an individual or firm suitably qualified or knowledgeable in the field (not required for simple application).

Where an energy auditor has been hired by the municipality, the submission of applications should be coordinated by that person.

Monitoring and Reporting

Grant recipients must monitor energy consumption and costs for one full year following project completion and report this information to the Ministry of Energy.

Effective Date

May 1, 1986 to March 31, 1988.

Further Information

All Municipalities
Ministry of Energy
Municipal Programs
56 Wellesley Street West
10th Floor
Toronto, Ontario
M7A 2B7

Re: Municipal Oil Conversion and Energy Conservation Program

Phone: (416) 965-8190
(416) 965-5839

Small Municipalities
Association of Municipalities of Ontario
Municipal Energy Conservation Program
100 University Avenue
Suite 805
Toronto, Ontario
M5J 1V6

Re: Small Municipalities Energy Advisory Service

Phone: (416) 591-1200

2
ENERGY FROM MUNICIPAL SOLID WASTE

Assistance towards

Feasibility studies to assess the economic and financial viability of energy from solid waste.

Project Development Costs.

Further Information

Energy-From-Waste Technology Development
Ministry of Energy
56 Wellesley Street West
Toronto, Ontario
M7A 2B7
Phone: (416) 965-0758

3
SMALL HYDRO SITE ASSISTANCE PROGRAM

Assistance towards

Determining the front-end costs — engineering, legal, consulting, and financial — for small hydro development projects.

Eligible Recipients

Municipalities
Municipal Utilities
Conservation Authorities

Conditions and Procedures

Interested municipalities should contact the Ministry regarding application procedures.

Basis of Assistance

Grants of up to $5,000 per site are available for offsetting eligible front-end costs.

Further Information

Small Hydro Assistance Program
Ministry of Energy
56 Wellesley Street West
Toronto, Ontario
M7A 2B7
Phone: (416) 965-0763

Section 8
MINISTRY OF THE ENVIRONMENT

1
DIRECT GRANT PROGRAM

Municipality population over 7,500

A grant of 15 per cent of approved cost of major works to support urban growth or to encourage economies of scale for area schemes encompassing more than one municipality.

Municipality population under 7,500 — High Cost Grant

Grants for high cost communal works in small communities to be calculated according to the formula:
Grant (% of approved cost) =
$95.77 - 0.01077 \times P$
P = Population
(either from the municipal directory, census data, or derived from the assessment roll)
Maximum Population: 7,500
Maximum Grant : 85% where P = 1,000 or less
Minimum Grant : 15% where P = 7,500

Regional Municipalities — High Cost Grant

MOE is prepared to provide assistance to certain specified communities in Regional Municipalities on a shared basis with the regional governments. Cost to be shared as follows:

Where the community population is 1,000 or less:

Ministry Grant : 60% of approved cost
Regional Municipality : 25%
Area Municipality : 15%

Where the community population is over 1,000 but under 7,500:

The grant to be calculated according to the formula $\% \text{Grant} = 95.77 - 0.01077 \times P$ and split between the Ministry and the regional municipality in the ratio of 60/85 to 25/85; the area municipality to pay the remaining cost.

Award of Ministry's grant will be subject to regional municipalities providing their share of cost.

Direct Grant for Engineering Studies

The Ministry will now contribute towards the cost of engineering reports (design reports, environmental studies and environmental assessment reports) at the same level as the percentage capital grant, under the following conditions:

a) MOE participates in the terms of reference;
b) 50 per cent of the eligible cost to be payable on submission of the report;
c) balance of eligible cost payable on acceptance of report by MOR.

The above grant for engineering studies is applicable to all Direct Grant projects, except rural water pipeline extensions.

Definition of Community

To qualify for high cost grants, a community must have a geographic identity, be spatially separated (i.e. 2 km from adjacent community) and contain permanent residences; residential density must not be less than 2.5 residences/gross hectare or for strip development, 35 residences/kilometre.

Grant for Rural Water Pipeline Extensions

A new grant program will assist the construction of water pipeline extensions in rural areas outside urban boundaries (community qualification does not apply).

Ministry Grant: 25 per cent of approved cost, subject to approval of the Ministries of Agriculture and Food and of Municipal Affairs.

Applications and requests for further information should be made to the nearest regional office of the Ministry:

7 Overlea Blvd.
4th Floor
Toronto, Ontario
M4H 1A8
Phone: (416) 424-3000

P.O. Box 2112
119 King Street West
12th Floor
Hamilton, Ontario
L8N 3Z9
Phone: (416) 521-7652

133 Dalton Street
P.O. Box 820
Kingston, Ontario
K7L 4X6
Phone: (613) 549-4000

985 Adelaide Street South
London, Ontario
N6E 1V3
Phone: (519) 661-2200

199 Larch Street
11th Floor
Sudbury, Ontario
P3E 5P9
Phone: (705) 675-4501

P.O. Box 5000
435 James Street South
Thunder Bay, Ontario
P7C 5G6
Phone: (807) 475-1205

or

Project Engineering Branch
135 St. Clair Avenue West
10th Floor
Toronto, Ontario
M4V 1P5
Phone: (416) 965-7062

2
WASTE MANAGEMENT

Waste Management Planning Studies

1) Financial assistance is available for 50 per cent of study costs to develop a long term waste management plan for regional municipalities or several municipalities which agree to operate joint waste management facilities on a shared cost basis.

Waste Site Improvement Program

2) This program provides financial assistance to municipalities for upgrading waste disposal sites, proper closure, and special investigative studies related to site expansions, gas and leachate monitoring and control, including remedial work associated with these studies. Improvements supported include on-site roads, provision of scales, landscaping, improving buffer zones, and other regulatory requirements.

Source Separation Program

3) The program provides financial and other assistance for the development or expansion of municipal scale source separation projects. Assistance is available for the development of feasibility studies, the development of promotional activities to encourage public involvement and start-up costs for up to three years for qualified projects.

Further Information

Director
Waste Management Branch
40 St. Clair Avenue West
5th Floor
Toronto, Ontario
M4V 1M2
Phone: (416) 965-6191

Section 9
MINISTRY OF HEALTH

1
AMBULANCE SERVICES

Assistance towards

Expenditures in operating ambulance services.

Eligible Recipients

1) Municipalities — includes metropolitan, regional district municipalities but not area municipalities thereof
2) Local Boards of Health
3) Public Hospitals
4) Licensed private and volunteer operators.

Conditions and Procedures

1) There must be a need for ambulance services in the area of proposed operation.
2) Ambulance services, once licensed by the Ministry and in operation, must be available as required by the Ministry.
3) Services must conform to the operational policy and procedures of the Ministry as well as to The Ambulance Act and its regulations.

An annual operating budget must be submitted to the Ministry for approval in accordance with set procedures and deadlines. Amendments to an approved budget may be presented for consideration during the course of the operating year.

Every ambulance operator, etc., must provide the Minister, within 90 days of the end of a fiscal year, with a financial statement of its ambulance operations during that year.

Basis of Assistance

Up to 100 per cent of costs as approved by the Minister.

Reference

The Ambulance Act, R.S.O. 1980, and Chap. 20; and Ontario Regulation 542/84 as amended.

Further Information

Ambulance Services Branch
Ministry of Health
7 Overlea Boulevard
Toronto, Ontario M4H 1A8
Phone: (416) 963-2640

2
BOARDS OF HEALTH

Assistance towards

The expenses of the local Boards of Health incurred in the process of providing approved public health services and core programs in accordance with The Health Protection and Promotion Act, 1983 and its regulations and identified community health needs.

Eligible Recipients

Local Boards of Health

Conditions and Procedures

1) Each Board shall provide the Minister or the council of a municipality such information and in such form as the Minister or the council may require.
2) Each Board shall keep accounts of its financial affairs and prepare annual financial statements covering the preceding years' activities as well as estimates of expenses for the next year.
3) Each Board must submit an annual budget to the local municipality for approval, then forward it to the provincial Ministry of Health where it is subjected to line-by-line review.
4) "New" or "expanded" program proposals are submitted to the local District Health Council for review and then forwarded via the Regional Area Planning Co-ordinator to the Ministry for approval.

Basis of Assistance

A. Provincial support for the approved general expenses of a board is based on the following structure:

   1) 75 per cent of the expenses of a board of health except the boards of health of Metropolitan Toronto where the grant is 40% of the expenses.

   The assistance is flowed to each board in twelve roughly equal monthly payments; adjustments to the total aid flowed are made as necessary at year's end, upon receipt by the Ministry of the required financial statement from each board and also as a result of periodic audits by Ministry internal audit staff.

B. Separate provincial assistance is available to boards for the following programs:

   1) Home Care — 100 per cent of costs approved by the Minister;
   2) Family Planning — 100 per cent of costs approved by the Minister;
   3) Venereal Disease Control — cf. 4 VENEREAL DISEASE CLINIC;
   4) Immunization — provision of free vaccines and biologicals.

C. A board which assumes the responsibilities for the public health services of an unorganized territory until 1984 received an unorganized territory grant which covered the full costs of services undertaken there. In 1984, the grant was replaced by an unorganized territory budget which is subject to line-by-line assessment in the same manner as organized territory budgets.

Reference

The Health Protection and Promotion Act, 1983 and its regulations.

Further Information

Public Health Branch
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 963-2229

3
VENEREAL DISEASE CLINIC

Assistance towards

The cost of treating, examining, supervising and giving after-care to persons infected or suspected of being infected with venereal disease.

Eligible Recipients

Local Boards of Health
Hospitals

Conditions and Procedures

a) A designated venereal disease clinic must be established and maintained.
b) The Director of the Public Health Branch or designate, of the Ministry of Health is to be permitted to inspect the records, equipment, administration and treatment services of a clinic at any time.
c) The local board or hospital must provide such examination, treatment, supervision, and after-care for venereal disease as necessary to any person who applies at the clinic.
d) No charge is to be made for the services thus given.

Basis of Assistance

An amount of $11 in respect of each clinic attendance.

Reference

The Health Protection and Promotion
Act, 1983,
O. Reg. 237/84, The Health Insurance
Act, 1972.

Further Information

Public Health Branch
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 963-2238

4
VENEREAL DISEASE PHYSICIANS' ACCOUNT

Assistance towards

Payment to physicians for the treatment of venereal disease in persons who are not insured under The Health Insurance Act, 1972.

Eligible Recipients

Municipalities

Conditions and Procedures

a) A physician must submit an account of all eligible services performed by him/her under the direction of a board's M.O.H., to the municipal treasurer within three months of the rendering of those services.

b) 1) Each physician's statement of accounts should equal the amount that would be payable for the medical services as insured health services under The Health Insurance Act, 1972.
    2) The cost of drugs used for treatment should also be reported.

c) The treasurer must forward all such accounts to the Minister within three months of receiving them.

Basis of Assistance

1) 100 per cent of the amount that would be payable for the medical services as insured health services under The Health Insurance Act, 1972.
2) 100 per cent of the costs of approved drugs.

Reference

The Health Protection and Promotion Act, 1983, O. Reg. 237/84.

Further Information

Public Health Branch
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 963-2238

5
HOME CARE PROGRAM

Assistance towards

The provision of co-ordinated visiting nursing, physiotherapy, occupational therapy, speech therapy, medical social work, nutrition counselling, and homemaking and other support service to eligible patients in their own homes.

The provision of health support services (nursing, physiotherapy, occupational therapy, speech therapy and nutritional counselling) in school settings to ensure that all pupils with special needs receive the support services which are essential to their participation and development in school programs. The training, supervision and consultation to school personnel hired by school boards to provide support services.

Eligible Recipients

Local Boards of Health
Local Branches of the Victorian Order of Nurses
Local Hospital Boards
Home Care Program of Metropolitan Toronto

Conditions and Procedures

A local home care program must be established and maintained in accordance with the Ministry's Policies and Procedures.

Basis of Assistance

Local programs are required to submit an annual budget to the Ministry for approval. The program is 100 per cent funded by the Ministry of Health.

Reference

Regulation 452 of Revised Regulations of Ontario, 1980, made under the Health Insurance Act, Education Act, 1980.

Further Information

Community Health Programs Branch
Home Care Program
Ministry of Health
15 Overlea Boulevard
6th Floor
Toronto, Ontario M4H 1A9
Phone: (416) 963-1364

6
ASSISTANCE TO HOSPITALS CLASSIFICATION OF HOSPITALS

Hospitals are classified as general hospitals, general rehabilitation hospitals, hospitals for chronic patients, active treatment teaching psychiatric hospitals, active treatment hospitals for alcoholism and drug addiction and rehabilitation hospitals, graded as follows:

a) Group A hospitals are general hospitals providing facilities for giving instruction to medical students of any university;

b) Group B hospitals are general hospitals having not fewer than 100 beds;

c) Group C hospitals are general hospitals having fewer than 100 beds;

d) Group D hospitals are general hospitals operated by the Ontario Division of the Canadian Red Cross Society;

e) Group E hospitals are general rehabilitation hospitals;

f) Group F hospitals are hospitals for chronic patients and having not fewer than 200 beds;

g) Group G hospitals are hospitals for chronic patients and having fewer than 200 beds;

h) Group H hospitals are psychiatric hospitals providing facilities of giving instruction to medical students for any university;

i) Group I hospitals are hospitals for the treatment of patients suffering from alcoholism and drug addiction;

j) Group J hospitals are hospitals designated by the Minister to provide special rehabilitation services for disabled persons in a region of Ontario specified by the Minister for each hospital;

k) Group K hospitals are separate organized facilities approved as such by the Minister to provide local diagnostic and treatment services in a community or district to handicapped or disabled individuals requiring restorative and adjustive services in an integrated and coordinated program;

l) Group L hospitals are hospitals for the treatment of patients suffering from alcoholism and drug addiction and providing facilities for giving instruction to medical students of any university as evidenced by a written agreement between the hospital and the university with which it is affiliated;

m) Group M hospitals are general hospitals which may charge and receive payment for the use of C.A.T. Scan Services.

References

O. Reg. 863, R.R.O. 1970, O. Reg. 118/71, O. Reg. 244/71, O. Reg. 176/72, O. Reg. 513/72.

7

CAPITAL GRANTS FOR HOSPITAL CONSTRUCTION AND RENOVATIONS

Ontario Regulation 859 under The Public Hospitals Act allows the province to provide grants not exceeding either 2/3 or 5/6 of the approved cost of constructing or renovating community hospitals. Approved costs include the cost of construction or renovation, professional fees and necessary basic equipment.

The 5/6 of approved costs is provided to hospitals located in a northern municipality with a population of not more than 12,000 in a territorial district or a provisional county.

Regulation 862 under The Public Hospitals Act provides capital grants for teaching hospitals. The province accepts responsibility for the approved capital cost of the university hospitals and of teaching and research facilities forming part of the university affiliated hospitals.

In accordance with Regulation 861 under The Public Hospitals Act the province accepts responsibility for the approved capital cost of a regional rehabilitation hospital or that part of a hospital which provides special facilities for medical rehabilitation of patients. To qualify the hospital is expected to provide a wide range of special services and must be approved by the Minister as a regional rehabilitation centre before becoming eligible for grants on the basis of full costs. Regulation 860 under The Public Hospitals Act provides that, for rehabilitation facilities serving a local community or district (e.g. crippled children's treatment centres), the grant amounts to 2/3 of the approved cost.

Regulation 858 under The Public Hospitals Act provides that 100 per cent of the capital cost of economic investment projects may be paid where operating savings to the government will recover the capital cost within five or fewer years.

Regulation 856 under The Public Hospitals Act provides grants equal to 100 per cent of the approved capital cost for the amalgamation of hospital services where the estimated savings on net operating costs during the five years following the establishment of the amalgamated service equals or exceeds the approved capital cost.

Regulation 170/81 under The Public Hospitals Act allows the province to pay a special grant of 2/3 of the capital cost to correct hazardous conditions resulting from the presence of asbestos in public hospitals. The special grant is 5/6 of the approved cost when the public hospital is located in a northern municipality with a population of not more than 12,000 persons and in a territorial district or a provisional county.

Further Information

Institutional Planning — Grants
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-8076

Section 10
MINISTRY OF HOUSING

1

MUNICIPAL HOUSING STATEMENT GRANTS

Assistance towards

The preparation and updating of municipal housing statements outlining municipalities' housing policies and needs.

When endorsed by council and approved by the Ministry, a statement forms the basis for a municipality's request for federal and provincial funding for housing programs.

Eligible Recipients

All Ontario Municipalities are eligible to apply for municipal housing statement grants; those with approved statements may be eligible for funding to update their statements. Municipalities under 10,000 population may also request ministry staff to complete a statement on their behalf.

Conditions and Procedures

Municipal council must pass a resolution requesting either direct technical assistance or funding. When funding is requested, an application form and the consultant's proposal should accompany the council resolution.

The concurrence of regional council is also required prior to the provision of a study grant or direct technical assistance.

Basis of Assistance

Each application will be considered on its merits, and maximum grant levels have been established according to municipal size. During the term of the approved study, progress payments will be made. Once the housing statement has been adopted by council and approved by the Ministry, the final grant payment is made to the municipality.

Further Information

Field Operations
Ontario Housing Corporation
Ministry of Housing
777 Bay Street, 2nd Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6430

2
ONTARIO HOME RENEWAL PROGRAM (OHRP)

Assistance towards

In the past the province provided per capita grants to municipalities to administer as OHRP loans. While this direct assistance has not been available in recent years, many municipalities have OHRP funds as a result of loan repayments, etc. that can be utilized as loans to owner-occupants in that municipality whose adjusted annual family income is no greater than $18,000. This income limit will increase to $21,000 in accordance with the following table:

Date	Income Limit
Current	$19,000
August 1, 1986	$20,000
August 1, 1987	$21,000

The prime objective of these loans is the repair of faulty structural and sanitary conditions and the upgrading of the plumbing, heating and electrical systems of the residences of the eligible owner-occupants to bring their housing up to municipal health and safety standards.

The maximum amount of an OHRP loan to an applicant within the participating municipality shall not exceed $7,500 less any federal funding. The amount of interest charged on this loan will be determined by the annual family income of the applicant; a portion of the loan may be "forgiven" and therefore need not be paid back, upon completion of a designated number of years of continuous occupancy. A special loan maximum of $9,500 (less any federal funding) is available under OHRP for physically disabled homeowners or homeowners with physically disabled relatives living with them.

This special loan may be used for the repair of a dwelling unit to a minimum municipal standards and for the necessary modifications that would render the unit accessible to physically disabled persons.

Eligible Recipients

Owner-occupants are eligible provided the annual "adjusted family income" of the owner-occupant does not exceed $19,000. (See Income Limit Table on previous page).

Conditions and Procedures

Every municipality that receives a grant shall:

a) ensure that there be taken in the name of the municipality as security for any loan, including the forgivable and repayable portions thereof, a lien as provided for by subsection 2 of section 3 of the Act; and shall follow the procedures set forth in subsections 2 and 3 of section 3 of the Act. Where the placing of a lien is not feasible, a promissory note may be used as security for the repayment of the amount loaned as provided for by subsection 4 of section 3 of the Act.

b) establish a trust fund and deposit in the fund all monies received pursuant to this regulation, all monies received in repayment of loans made under this regulation, and all interest accruing thereon; and

c) provide the Minister with whatever information and records of accounts he may require pertaining to any application, loan or any other matter provided for in this regulation.

Reference

The Housing Development Act, R.S.O. 1980, Chap. 213.

Further Information

Field Operations
Ontario Housing Corporation
Ministry of Housing
777 Bay Street, 2nd Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6430

3
INCENTIVE LOANS AND GRANT PROGRAM

Assistance towards

The province provides incentive funding to those municipalities developing municipal non-profit housing projects for the first time. The funding is in the form of a grant and an interest free loan.

Eligible Recipients

An initial grant of up to $5,000 is available to municipalities to explore the feasibility of starting a municipal non-profit housing project.

To be eligible, a municipality must:

a) be in the process of developing municipal non-profit housing for the first time

b) have had the need for assisted and market rent housing approved by the Ministry of Housing.

The amount of the grant that a municipality receives is commensurate with its population as follows:

Population	Grant
Up to 5,000	$3,000
5,001-10,000	$4,000
10,000 plus	$5,000

A municipality also becomes eligible for an interest free loan to cover developmental expenses incurred until the first mortgage draw. The loan is to be capitalized against project costs and is repayable to the province at the time of the first project mortgage draw. If at any point during the development process the project fails, the loan may be forgiven.

Conditions and Procedures

To receive the incentive grant, an interested municipality puts in a written request to the Programs Manager in the appropriate Ontario Housing Corporation Regional Office for that municipality. The 6 OHC Regional Offices are listed at end of section.

The municipality attaches to its request the following material:

a) Council resolution requesting the incentive grant.

To receive the interest-free loan, the Municipal Non-Profit Housing Corporation submits an Initial Project Application MOH Form 560 and the following material:

1) A copy of the incorporation charter and by-laws
2) Preliminary organizational plan
3) Preliminary administrative and property management plan
4) Rationale for any non-residential space proposed
5) Procurement technique
6) Shelter and site requirements.

Basis of Assistance

The costs of the grants and loans are covered 100 per cent by the province. The legislative authority for both components of the program is Section 7(d) and 7(a) of the Ministry of Municipal Affairs and Housing Act.

Ontario Housing Corporation Regional Offices:

Ontario Housing Corporation
Hamilton (Southern Office)
55 Hess Street South
Hamilton, Ontario
L8P 4R8
Phone: (416) 521-7500

Ontario Housing Corporation
London (Southwestern Office)
275 Dundas Street, Suite 1101
London, Ontario
N6B 3L1
Phone: (519) 679-7110

Ontario Housing Corporation
Ottawa (Eastern Office)
1150 Morrison Drive, 2nd Floor
Ottawa, Ontario
K2H 8S9
Phone: (613) 820-8305

Ontario Housing Corporation
Sudbury (Northern Office)
1191 Lansing Avenue
Sudbury, Ontario
P3A 4C4
Phone: (705) 560-6350

Ontario Housing Corporation
Thunder Bay (Northwestern Office)
435 James Street South
Thunder Bay, Ontario
P7C 5G6
Phone: (807) 475-1465

Ontario Housing Corporation
Toronto (Central Office)
47 Sheppard Ave. E., Suite 514
Toronto, Ontario
M2N 2Z8
Phone: (416) 224-7641

Further Information

Field Operations
Ontario Housing Corporation
Ministry of Housing
777 Bay Street, 2nd Floor
Toronto, Ontario
M5G 2E5
Phone: (416) 585-6430

4

PAYMENTS-IN-LIEU OF TAXES

Municipalities are eligible to receive annually payments-in-lieu of taxes in respect of Ontario Housing Corporation senior citizen and family housing projects located in a municipality and that are exempt from municipal taxation.

Payments-in-lieu of taxes made by the Province of Ontario to a municipality may represent a sum of money calculated on any basis whatsoever, but not in excess of the amount that would have been payable to the municipality as taxes had the properties been assessed and taxed in the usual way.

Reference

The Housing Development Act.

Further Information

Field Operations
Ontario Housing Corporation
Ministry of Housing
777 Bay Street, 2nd Floor
Toronto, Ontario
M5G 2E5
Phone: (416) 585-6430

5
STARTER HOMES

The Ministry has launched a small-scale project to demonstrate the long-term potential for creating low-cost, yet attractive, starter homes for families.

Modest financial incentives are being offered to municipalities which alter their development standards to help produce these homes.

The project is designed to:

- Develop expertise on the part of the municipalities and builders in reducing construction and development costs without lowering quality standards.
- Provide renters with a reasonable-cost housing alternative and the chance to become home owners.

Eligible Recipients

An unconditional grant of $2,500 per unit is available for municipalities which participate in the process. To qualify a municipality must:

a) Have a rental housing stock that accounts for at least 30 per cent of its total residential accommodation.
b) Have an official plan.
c) Assist in reducing the cost of a housing unit by at least 15 per cent compared to similar housing sold in 1985.

Conditions and Procedures

To receive the incentive grant a municipality must submit documentary evidence to the Housing Policy and Program Development Branch that it has participated in reducing the cost of housing units according to the criteria.

Complete information including technical procedures can be obtained from:

Ministry of Housing
Housing Policy and Program
Development Branch
Community Housing Wing
777 Bay Street, 2nd Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6541

6
MUNICIPAL BUILDING PROFILE PROGRAM

Assistance towards

The development of municipal property based information systems to enable municipalities to define and monitor the characteristics of their rental housing stock.

Eligible Recipients

Urban municipalities in which rental stock makes up at least 35 per cent of their total housing.

Conditions and Procedures

The program is currently in the first phase of a three phase development schedule. This phase involves developing an understanding of municipal need in the area of property based information systems. The second phase will constitute an evaluation of what currently exists and will examine potential prototype systems. The final phase will involve program design and implementation.

Program implementation is scheduled for the Fall of 1986. At which time municipalities will be able to submit proposals for the development of a property based information system. Submissions should detail the municipalities need for such a system, its proposed uses, technology, staffing requirements and costs.

Basis of Assistance

Grants of up to $20,000 are being made available to each participating municipality.

Further Information

Housing Conservation Unit
Ministry of Housing
777 Bay Street, 2nd Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6514

7
HOME SHARING DEMONSTRATION

Assistance towards

The establishment of municipal home sharing demonstrations to match people seeking with those providing accommodation. These services go beyond those of a typical housing registry, as they facilitate introductory meetings and provide follow-up assistance to ensure the ongoing success of the sharing arrangement.

Eligible Recipients

Any Ontario municipality is eligible for assistance. However, funding is limited to the development of 10 municipal demonstrations.

While home sharing programs may be made available to all segments of the population, the alternative is particularly suited to the elderly and low to moderate income singles.

Conditions and Procedures

Interested municipalities should have a policy commitment to alternative housing for seniors and must demonstrate how the service would become integrated with area community and social service networks. The program also requires a local administering board or committee containing representatives of local housing, health and social service networks.

Basis of Assistance

Communities wishing to cost-share such services may apply for grants of up to $20,000 per year for two years, to cover up to 50 per cent of program operating expenses.

Further Information

Housing Conservation Unit
Ministry of Housing
777 Bay Street, 2nd Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6514

8

SENIORS RETIREMENT COMMUNITIES PROJECT

Assistance towards

The development of planned retirement communities. Incentive grants are available to municipalities to streamline and accelerate the associated planning and approvals process. These grants may be used by the municipality to cover costs relating to the physical and social services of the retirement community.

Eligible Recipients

While any Ontario municipality is eligible for funding under the project, assistance is limited to the creation of 950 retirement units across the province.

Conditions and Procedures

To receive the incentive grant, interested municipalities should submit a written request, including:

a) Council resolution requesting the incentive grant.

b) Status of present planning and approvals process governing retirement community proposals.

c) Proposed changes to procedure.

d) Retirement Communities development guidelines.

e) Description of any retirement community proposals submitted to municipality.

Basis of Assistance

Grants of $2,000 per unit sold or leased in a planned retirement community are available to participating municipalities.

Following initial approval of each project, municipalities will be required to prepare guidelines for the development of retirement communities.

Further Information

Housing Conservation Unit
Ministry of Housing
777 Bay Street, 2nd Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6514

Section 11
MINISTRY OF MUNICIPAL AFFAIRS

1

UNCONDITIONAL GRANTS

These grants consist of:

- per household grants
  - general
  - police
  - density
- resource equalization grant
- general support grant
- special support grant
- revenue guarantee

Reference

The Ontario Unconditional Grants Act, R.S.O. 1980, as amended.

The Regulation made under The Ontario Unconditional Grants Act, as amended.

Further Information

Subsidies Branch
Ministry of Municipal Affairs
777 Bay Street, 12th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6178

Field Offices (see addresses at end of section).

1986 MUNICIPAL GRANTS HOUSEHOLDS

Where reference is made below to households for grant purposes, the households will be determined in accordance with the Regulation made under The Ontario Unconditional Grants Act.

The 1986 households for grant purposes are available in the Summary of the Assessment Roll for 1986 tax year. All households, with the unit code of RU (residential units), FRU (farm residential units) and RDU (recreational dwelling units) should be included. The 1986 municipal households for grant purposes is the sum of:

a) • 1986 households under paragraph 2, Section 13(2) of "The Assessment Act", as amended, and

b) • 1986 households situated on a Canadian Forces Base, as applicable to the Township of Bosanquet, Township of Essa, City of Gloucester, City of London, City of North Bay, City of North York, Township of Opastika, City of Ottawa, Township of Petawawa, Village of Petawawa, Township of Pittsburgh, Township of Sidney, Township of Tosorontio, Town of Valley East and Town of Sioux Lookout.

I. PER HOUSEHOLD GRANTS

Assistance towards the cost of providing municipal services and in recognition of the higher per household expenditures that municipalities with larger populations are required to make on certain municipal services.

Eligible Recipients

Group "A"

The following lower tier municipalities in counties and districts, excluding those in Group "B" and "C", are eligible recipients:

Cities
Separated Towns
Towns
Villages
Townships
Improvement Districts

Group "B"

All upper tier regional municipalities, including the Municipality of Metropolitan Toronto, County of Oxford and the District Municipality of Muskoka.

Group "C"

Constituents (area) municipalities of regions, defined in group "B".

Basis of Assistance

Each municipality in Group "A" receives:

1) general per household grant equal to the number of households of the municipality multiplied by $30.
2) In addition, a municipality will receive $50 per household if it provides its own police force or is under contract with the Ontario Provincial Police in accordance with The Police Act, or under contract with another municipality.

Municipalities in Group "B" receive assistance as follows:

1) general per household grant equal to $30 per household, and
2) per household grant in respect of policing equal to $50 per household where a regional municipality is deemed to be a city for the purposes of The Police Act.

Municipalities in Group "C" will receive:

1) $50 per household, based on the number of households of each area municipality, if it provides law enforcement by its own force or under contract with the Ontario Provincial Police in accordance with The Police Act, or under contract with another municipality, and
2) an amount per household based on the density of each area municipality as per the following schedule, where density is defined as the ratio of 1986 total households to hectares of an area municipality.

Density	**Amount per household**
0.375 and under	$14.00
Over 0.375 to and including 0.75	11.20
Over 0.75 to and including 1.125	8.40
Over 1.125 to and including 1.5	5.60
Over 1.5 to and including 1.875	2.80
Over 1.875	Nil

II. RESOURCE EQUALIZATION GRANT

The Resource Equalization Grant is designed to reinforce the fiscal capacity of lower tier municipalities with below average tax bases, in order to increase their ability to upgrade local servicing without incurring excessive property tax rates. A portion of this grant is paid directly to upper tier municipalities.

Eligible Recipients

All lower tier and upper tier municipalities.

Basis of Assistance

The resource equalization grant is payable to each lower tier municipality whose 1985 equalization assessment is below $57,000 per household, when the assessment, with residential and farm taxable assessment being discounted by 45 per cent, is equalized according to the average equalization factor appearing in the 1986 Regulation to the Act. The assessment deficiency rate, recognized for resource equalization grant, is based on the proportion that 60 per cent of the municipality's deficiency of the 1985 equalized assessment per household bears to $57,000, to a maximum of 25 per cent. This deficiency rate is then applied to the net general dollar levy of the lower tier municipality which is defined as the combined lower and upper tier municipal 1985 tax requirements and excludes taxation for school boards. The 1986 resource equalization grant is equal to the product of the municipality's net general dollar levy and its assessment deficiency rate:

a) up to the maximum (capped amount) of the sum of the total 1985 resource equalization grant entitlement (lower and upper tier shares) and the product of its 1986 households and $1.25
b) plus the product of its 1986 households and the per household difference of (a) minus (b) in excess of $120 per household.

The portion of the resource equalization grant, determined on a basis of the ratio of upper tier taxes levied on commercial and business assessment to the total taxes levied on commercial and business assessment for all purposes, other than school purposes, is payable directly to the upper tier municipality. The region or county is required to credit this amount to its general revenues. The lower tier municipality is paid a resource equalization grant equal to the difference between the total grant and the amount payable to the region or county. This portion of the grant should be applied against taxes for own purposes.

III. SUPPORT GRANTS

Assistance towards the financing of municipal services.

Basis of Assistance

a) General Support Grant: Provides an amount equal to 6 per cent of the 1985 net general dollar levy to all municipalities, both upper and lower tier.

b) Special Support Grant: Provides an additional amount equal to 18 per cent of the 1985 net general levy to:

    i) all municipalities situated in the northern part of Ontario, and

    ii) all municipalities situated in the District of Parry Sound and to the Townships of Airy, Chisholm and the Improvement District of Cameron.

    This grant is in recognition of the generally higher costs of municipal goods and services in such areas.

"Net general dollar levy" for the purposes of these grants means a municipality's own 1985 tax requirements, excluding upper tier and school board taxation.

IV. REVENUE GUARANTEE

A revenue guarantee is provided on total unconditional grants. The total of 1986 unconditional grant payments for the six major grants to a lower tier municipality, Region or County is guaranteed to be not less than the total 1985 unconditional grant payments plus:

- an additional 1 per cent of the 1985 net general dollar levy to all lower tier municipalities in districts and the Regional Municipality of Sudbury with its area municipalities:
- an additional 0.25 per cent of the 1985 net general dollar levy to all counties, all lower tier municipalities in counties, all regional municipalities and their respective area municipalities (except Sudbury).

2
MUNICIPAL TAX ASSISTANCE — LOCAL IMPROVEMENT, DRAINAGE ASSESSMENTS AND WATER, SEWAGE AND GARBAGE RATES

Assistance towards

Payment of drainage assessments and some special charges.

Eligible Recipients

All municipalities

Conditions and Procedures

Applicable to provincially owned properties which are situated within the municipality, but excluding properties owned or held in trust by Ontario Hydro.

Basis of Assistance

Assessment formula is determined in accordance with The Drainage Act. Special charges are determined in accordance with The Local Improvement Act and Sections 210(85) and 218 of The Municipal Act.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs
777 Bay Street, 12th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6187

Field Offices (see addresses at end of section).

3
PAYMENTS-IN-LIEU — BUSINESS TAX

Assistance towards

Payments-in-lieu of business taxes.

Eligible Recipients

All municipalities

Conditions and Procedures

There must be situate within the municipality land which is occupied or used by the Crown in right of Ontario or any Crown agency for the purpose of or in connection with any business. The legislative, executive, and administrative activities of the Government of Ontario shall not be deemed to be the carrying on of a business.

Basis of Assistance

An amount may be paid equal to what would have been produced if that part of the business mill rate which is levied for general municipal and upper tier purposes has been applied against the business assessment, as determined by the Ministry of Revenue for the previous year.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs
777 Bay Street, 12th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6187

Field Offices (see addresses at end of section).

4
PAYMENTS-IN-LIEU — REAL PROPERTY

Assistance towards

Payments-in-lieu of real property tax.

Eligible Recipients

All municipalities

Conditions and Procedures

There must be situate within the municipality's boundaries provincial property not owned or held in trust by Ontario Hydro (the exceptions set out in section 3(1) of The Municipal Tax

Assistance Act should be noted). Eligible properties also include provincial parks, historical parks, wilderness areas and the non-tenanted portions of agricultural research stations.

Basis of Assistance

An amount may be paid equal to what would have been produced if the current year total commercial mill rate levied for general municipal and upper tier purposes, excluding schools, was applied to the real property assessment as determined by the Ministry of Revenue in the previous year.

In the case of provincial parks, historical parks, wilderness areas and the non-tenanted portions of agricultural research stations, the grant entitlement is equal to the total grant for these properties based on assessment and mill rate as described above, or the total 1983 grant entitlement for these properties whichever is greater.

Reference

The Municipal Tax Assistance Act, as amended.

Further Information

Subsidies Branch
Ministry of Municipal Affairs
777 Bay Street, 12th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6187

Field Offices (see addresses at end of section).

5
INVOLVEMENT IN MUNICIPAL ADMINISTRATION

Assistance towards

Providing meaningful employment and practical experience for students interested in municipal government.

Eligible Participants

For computer science, administration, and law students, all municipalities and municipal associations; for planning students, only municipalities and planning boards with a population not exceeding 50,000.

Conditions and Procedures

a) Ontario university and community college students must be registered in an environmental studies program, (e.g. urban geography, urban or regional planning), or core programs of business administration, commerce, economics, political science, law or computer science. All courses are subject to Ministry approval.

b) Participants will be limited to a maximum of 2 students, one of whom, subject to the population restriction, may be a planning student.

c) Student positions are allocated on a "first come, first served" basis. Interested municipalities should therefore contact the Ministry as soon as possible after the program announcement has been made to reserve positions.

Basis of Assistance

75 per cent of a student's weekly salary, to a maximum of $135 per week for a period of at least 10 and up to 18 weeks.

After the application has been approved, the Ministry will advance 75 per cent of the estimated reimbursable payroll cost.

Further Information

Subsidies Branch
Ministry of Municipal Affairs
777 Bay Street, 12th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6200

Field Offices (see addresses at end of section).

6
ONTARIO MUNICIPAL TRAINING PROGRAM

Assistance towards

Developing qualified municipal managers and training college and university graduates in municipal government.

Eligible Participants

All municipalities, recent graduates of university and college programs with a substantial local government content, and current, part-time municipal employees with equivalent academic qualifications.

Conditions and Procedures

a) Candidates must submit an application for participation, including a letter of nomination, transcripts, curriculum vitae, and description of personal goals. Applications will be matched with municipal submissions and forwarded to the appropriate municipalities for consideration.

b) Municipalities must submit a plan for work assignments in both finance and general administration.

c) The total number of trainees is not expected to exceed 25 in any one year.

d) The term of employment under the program will be two years. A contract will be drawn up between the municipality and the successful candidate specifying the terms of employment and providing a plan of the work assignments.

Basis of Assistance

50 per cent of the trainee's salary to a maximum of $7,500 in the first year, and $5,000 in the second year. The Ministry will also pay 50 per cent of the cost of attending approved courses.

Further Information

Subsidies Branch
Ministry of Municipal Affairs
777 Bay Street, 12th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6200

Field Offices (see addresses at end of section).

7
MUNICIPAL SERVICES IN FRENCH

Assistance towards

a) Language instruction in either English or French as a second language for members of municipal councils and staff of municipalities.

b) Translation of public documents by municipal staff and/or commercial translators from English into French and from French into English.

c) Printing costs associated with the production of public municipal bilingual documents in French and English and public municipal documents that have been translated from English into French or from French into English.

d) Acquisition by lease or rental of simultaneous-interpretation services for council and/or special public meetings.

e) A one-time special grant of up to 50 per cent of the cost of purchasing simultaneous-interpretation equipment.

f) A one-time special grant to cover consulting fees incurred for developing a French-language services program for a municipality, such payment not to exceed $125 per day, plus expenses, up to a maximum of 15 working days.

Assistance is not necessarily restricted to the activities mentioned above. Depending on their individual needs, municipalities may provide additional services, within the limits of the financial assistance offered under the program, provided that assistance is not available for similar services through other government programs.

Eligible Recipients

Any municipality whose council deems that such services are desirable. Other local authorities may also be eligible for assistance, depending on the availability of funds and other government programs.

Conditions and Procedures

Municipalities may enter the program by submitting a written request indicating the French-language services the municipality expects to provide under the program and the estimated expenditures likely to be incurred in each of the first two years.

Basis of Assistance

The assistance offered under the program is for one term of five consecutive years and is not subject to renewal or extension. Each participating municipality is eligible to receive reimbursement of 50 per cent of actual costs, up to a maximum of $50,000 each year. The special grants relating to the purchase of simultaneous-interpretation equipment and to consulting fees are in addition to this general assistance.

Further Information

Subsidies Branch
Ministry of Municipal Affairs
777 Bay Street, 12th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6200

8
SHORELINE PROPERTY ASSISTANCE PROGRAM

Assistance towards

The repair and/or protection of privately-owned, shoreline properties which have been or may be damaged by high water levels in the Great Lakes system.

Eligible Participants

Any municipality abutting on the Great Lakes system.

Procedures

1) The municipality must pass a borrowing by-law, approved by the Ontario Municipal Board to authorize the sale of debentures.
2) Individual property owners make application to council, whose decision is final.
3) After inspection of the completed work, the municipality passes a rating by-law imposing a special annual rate on the land for repayment of the loan. The loan is registered on title, and the annual rates are deemed to be taxes.
4) The municipality (or the regional municipality on its behalf) issues a debenture to the province for the amount to be lent to the property owner.

Basis of Assistance

Loans at the rate of 8 per cent per annum with a term of 10 years. The maximum amount to be lent is:

- i) for protective works, 75 per cent of the cost or $500 per metre of shoreline, whichever is the lesser,
- ii) for building repairs, 75 per cent of the cost or $20,000, whichever is the lesser.

Reference

The Shoreline Property Assistance Act, 1973 and amendments.

Further Information

Subsidies Branch
Ministry of Municipal Affairs
777 Bay Street, 12th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6200

FIELD OFFICES — MUNICIPAL AFFAIRS

Toronto

Director
Field Services Branch
Ministry of Municipal Affairs
777 Bay Street, 11th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-7251

Cambridge

Manager
150 Main Street, N1R 6P9
Phone: (519) 622-1500

Serves: Regional Municipalities of Haldimand-Norfolk, Halton, Hamilton-Wentworth, Niagara, Peel, Waterloo; and Counties of Brant, Oxford.

Guelph

Manager
4th Floor
147 Wyndham St. N. N1H 4E9
Phone: (519) 836-2531

Serves: Counties of Bruce, Grey, Wellington.

Kingston

Manager
1055 Princess Street, K7L 5T3
Phone: (613) 547-2203

Serves: Counties of Frontenac, Hastings, Leeds and Grenville, Lennox and Addington, Prince Edward.

London

Manager
7th Floor
495 Richmond Street, N6A 5A9
Phone: (519) 438-7255

Serves: Counties of Elgin, Essex, Huron, Kent, Lambton, Middlesex, Perth.

North Bay

Manager
347 Sherbrooke Street, P1B 2C1
Phone: (705) 476-4300

Serves: Districts of Nipissing, Parry Sound, Timiskaming.

Orillia

Manager
15B Matchedash Street North, L3V 4T4
Phone: (705) 325-6144

Serves: Regional Municipality of York, District Municipality of Muskoka; and Counties of Dufferin, Haliburton, Simcoe.

Oshawa

Manager
74 Simcoe Street South, L1H 4G6
Phone: (416) 571-1515

Serves Municipality of Metropolitan Toronto, Regional Municipality of Durham; and Counties of Northumberland, Peterborough, Victoria.

Ottawa

Manager
244 Rideau Street, K1N 5Y3
Phone: (613) 566-3711

Serves: Regional Municipality of Ottawa-Carleton; and Counties of Lanark, Prescott and Russell, Renfrew, Stormont, Dundas and Glengarry.

Sudbury

Manager
430 Notre Dame Avenue, 2nd Floor
P3C 5K7
Phone: (705) 675-4343

Serves: Regional Municipality of Sudbury; and Districts of Algoma, Cochrane, Manitoulin, Sudbury.

Thunder Bay

Manager
P.O. Box 5000
435 James Street South, P7C 5G6
Phone: (807) 475-1621

Serves: Districts of Kenora, Rainy River, Thunder Bay.

9

COMMUNITY PLANNING STUDY GRANTS

Assistance towards

Planning studies to:

a) promote the effective operation of community planning;
b) support the study and resolution of local planning issues;
c) assist in the implementation of the Planning Act; and
d) resolve issues in the application of matters of provincial interest to the municipal planning process.

Eligible Recipients

All municipalities and planning boards in Northern Ontario.

Conditions and Procedures

When a municipality intends to hire a consultant, competitive selection procedures must be used if the study is to cost more than $25,000. Community Planning Advisory Branch (CPAB) staff can advise on the use of Ministry of Municipal Affairs consultant selection procedures and are available to assist in the process. Municipal staff time is also eligible for funding, subject to prior agreement with the Ministry on reporting procedures. To be eligible for funding, the approval of the Ministry of Municipal Affairs must be received before the commencement of the study. Staff of the Community Planning Advisory Branch (CPAB) should be contacted prior to starting any work on a study for which funding is to be sought.

Basis of Assistance

The Ministry will contribute up to 50 per cent of approved costs and 100 per cent of the costs incurred by unorganized territory. Generally municipalities will be limited to one study per year and funding will not exceed $35,000 per year.

Each application is reviewed on an individual basis and will be evaluated in terms of local needs, provincial policy and programs and the availability of funding. Upon agreement of the province to provide funding, an advance payment of up to 85 per cent of study costs would be made. The provincial contribution will be limited to those eligible study costs which have been incurred and invoiced after approval of funding. Subsequent payments would be made in accordance with stages of completion of the study and timing agreed to by the municipality and Ministry at the time of the grant commitment. Ministry staff will require suitable evidence of expenditures, either in the form of consultant invoices or staff work records. Payments are made upon satisfactory completion of a project and fulfillment of terms of reference.

Further Information

Community Planning Advisory Branch regional offices:

Central Region

Community Planning Advisory Branch
47 Sheppard Avenue East, Suite 207
Willowdale, Ontario M2N 2Z8
Phone: (416) 224-7635
Zenith: 5-2650

Southeastern Region

Community Planning Advisory Branch
244 Rideau Street, 3rd Floor
Ottawa, Ontario K1N 5Y3
Phone: (613) 566-3801
Zenith: 5-2650

Southwestern Region

Community Planning Advisory Branch
495 Richmond Street, 7th Floor
London, Ontario N6A 5A9
Phone: (519) 673-1611
Toll Free: 1-800-265-4736

Northeastern Region

Community Planning Advisory Branch
1191 Lansing Avenue
Sudbury, Ontario P3A 4C4
Phone: (705) 560-0120
Toll Free: 1-800-461-1193

Northwestern Region

Community Planning Advisory Branch
435 James Street South
Box 5000
Thunder Bay, Ontario P7C 5G6
Phone: (807) 475-1651
Zenith: 5-2650

10
COMMERCIAL AREA IMPROVEMENT PROGRAM (CAIP)

Assistance towards

Provincial funds are available on a loan and grant basis for municipal services, parking, aesthetic and economic improvements to the downtown and older commercial areas of eligible municipalities.

Eligible Recipients

All Ontario Municipalities

Conditions and Procedures

A municipality must meet the following criteria:

a) Have an approved official plan with policies relating to community improvement.
b) Have a core area or commercial district which complies with the following commercial area eligibility criteria:
    (i) The area is identified as an area in need of improvement in the community improvement policies in the municipality's official plan.
    (ii) The area is at least 50 per cent commercial and is appropriately zoned.
    (iii) The area is deficient in municipal services such as water and sewer mains, streets and sidewalks, lighting, etc.
    (iv) The area would benefit from improvement to parking and streetscape (landscaping, decorative lighting, etc.).
    (v) The area is defined, in whole or in part, as a Business Improvement Area (BIA) under Section 217 of the Municipal Act.
    (vi) The area exhibits symptoms of physical, functional and/or economic decline (buildings in need of rehabilitation, decrease in retail sales, high vacancy rate, declining tax base).
c) Have an adopted property maintenance and occupancy standards by-law applicable to the improvement area pursuant to Section 31 of the Planning Act or under a private bill.
d) Undertake to involve the public during the preparation of the community improvement plan.
e) Have the financial and administrative capability to implement the Community Improvement plan.
f) Be able to develop and submit within eight months, a community improvement plan (under Section 28(4) of the Planning Act) capable of

being implemented within four years of receiving approval of provincial funding.

Basis of Assistance

(i) The cost sharing arrangement between the province and the municipality is at a ratio of 50:50 of total eligible costs.

(ii) The provincial contribution will be in the form of loans and grants. The grant portion will not exceed one-third of the total provincial contribution, and the remaining two-thirds will consist of a loan.

(iii) The loan portion will be repayable over a maximum 10 year period with a fixed rate of interest set at one-half of the Provincial borrowing rate at the time of application approval.

(iv) All terms and conditions of the loan will be incorporated in a provincial/municipal agreement.

(v) Eligible items which may be covered by either a loan or grant include improvements to municipal services and utilities as well as all administration costs associated with the project's implementation.

(vi) Eligible items which may be covered by a loan only include parking, aesthetic improvements as well as small anchor redevelopment projects.

Further Information

Community Renewal Branch
Ministry of Municipal Affairs
777 Bay Street, 13th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6013

11
ONTARIO NEIGHBOURHOOD IMPROVEMENT PROGRAM

Assistance towards

Provincial grants are available to all eligible municipalities to assist them to upgrade and improve local neighbourhoods and thereby optimize existing community facilities.

Eligible Recipients

All Ontario Municipalities

Conditions and Procedures

A municipality must meet the following criteria:

a) Have an approved official plan with policies relating to community improvement.

b) Have or agree to develop a comprehensive community improvement policy statement.

c) Undertake to involve the residents of the neighbourhood during the preparation of the neighbourhood improvement plan.

d) Have or agree to develop a property maintenance standards by-law pursuant to Section 31 of The Planning Act and commit itself to administer that by-law effectively.

e) Have the financial and administrative capacity to undertake the neighbourhood improvement project planning and implementation.

f) Have a neighbourhood which meets the following neighbourhood eligibility criteria:

    i) A significant portion of the housing stock is in need of rehabilitation.
    ii) Other elements in the physical environment are in need of rehabilitation.
    iii) There are deficiencies in neighbourhood recreational and social facilities.
    iv) The area is occupied for the most part by low and moderate income people.
    v) The area is potentially stable in terms of residential land uses and densities.
    vi) The area is predominantly residential.

Basis of Assistance

The cost sharing arrangement between the province and the municipality is at a ratio of 50:50 of total eligible project costs, subject to the execution of the provincial/municipal agreement.

The program provides funds to assist in the repair and construction of community facilities such as clinics, day-care centres, senior citizen centres, arenas, playgrounds, tot lots, neighbourhood parks, youth centres, community halls, libraries, street lighting, sewers, water lines, curbs, sidewalks, boulevards, roadworks. street signs, traffic signals, etc.

Further Information

Community Renewal Branch
Ministry of Municipal Affairs
777 Bay Street, 13th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6013

Section 12
MINISTRY OF NATURAL RESOURCES

1
ACCESS ROADS TO PROVINCIAL PARKS

Assistance towards

The construction, reconstruction or maintenance of a road under the jurisdiction and control of a municipality, for the purpose of providing access to a provincial park.

Eligible Recipients

Any municipality
Road commissioners under The Statute Labour Act

Conditions and Procedures

Approval for an agreement must be obtained from the Lieutenant Governor in Council.

Basis of Assistance

By agreement with the Minister of Natural Resources.

Reference

The Provincial Parks Act, R.S.O. 1980, Chap. 401.

Further Information

Director
Parks and Recreational Areas Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-5160

Regional Offices (see addresses at end of section).

2
PARKS ASSISTANCE

Assistance towards

a) The acquisition of land for an approved park;
b) The planning and development of an approved park;
c) The conversion of a provincial or public park into an approved park. Parks eligible for assistance are those which provide camping and/or involve the development of a natural beach for recreational purposes.

Eligible Recipients

Any municipality
School Boards in territory without municipal organization
Any Indian band which, under the Indian Act (Canada), controls and manages its revenue

Conditions and Procedures

1) Applicant must have unencumbered title to land, or hold a long term lease.
2) Park must be maintained and operated for the enjoyment of the public in a manner complementary to the use of provincial parks.
3) Purchase or development of the proposed park lands must be approved by the Minister in advance.

Basis of Assistance

Up to 50 per cent of the total cost of acquisition and development to a maximum of $100,000 in respect of any one park. Grant towards land acquisition not to exceed $25,000.

Reference

The Parks Assistance Act, R.S.O. 1980, Chap. 367, O. Reg. 743, R.R.O. 1980.

Further Information

Director
Parks and Recreational Areas Branch
Ministry of Natural Resources
3rd Floor, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-5160

Regional Offices (see addresses at end of section).

3
CONSERVATION AREAS

Assistance towards

The acquisition and subsequent development of approved land areas purchased primarily in the interest of conservation, including valley and flood-plain land, forested areas, swamps which feed the headwaters of streams, small areas for reforestation and demonstration areas for special conservation practices.

Development includes fences, woodland improvement, access roads and trails, fire breaks, stream improvements.

As an ancillary to the water and related land management objectives of an authority, lands may be acquired and developed for outdoor recreation purposes as well, providing the developments are consistent with the conservation authority's overall water management programs.

Eligible Recipients

Any Conservation Authority

Conditions and Procedures

a) Municipal member on authority should present proposed project to authority for adoption.
b) Proposed expenditures must be approved by the Minister of Natural Resources.
c) Grants may be made by the Minister to an authority.

Basis of Assistance

55 per cent of the cost of water management projects such as erosion control projects.

50 per cent of the cost of conservation and recreation projects.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85.

Further Information

Director
Conservation Authorities and Water Management Branch
Ministry of Natural Resources
Room 5620, Whitney Block
Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287

Regional Offices (see addresses at end of section).

4A
WATER CONTROL STUDY (ENGINEERING)

Assistance towards

Engineering studies to determine the physical, financial and environmental feasibility of constructing water control structures.

Eligible Recipients

Any Conservation Authority

Conditions and Procedures

a) Municipal member on authority should present the proposed project to authority for adoption.
b) Proposed expenditures must be approved by the Minister of Natural Resources.
c) Grants may be made by the Minister to an authority.

Basis of Assistance

55 per cent of the cost of the study.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85.

Further Information

Director
Conservation Authorities Branch
Ministry of Natural Resources
5th Floor, Whitney Block
Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287

Regional Offices (see addresses at end of section).

4B
FLOOD RISK MAPPING

Assistance towards

Flood risk mapping undertaken under the Canada/Ontario Flood Damage Reduction Agreement to identify areas which would be susceptible to flooding.

Eligible Recipients

Any Conservation Authority and where there is no Conservation Authority, any municipality.

Conditions and Procedures

a) Municipality should present project to Authority or Ministry of Natural Resources where no Conservation Authority exists, for adoption.
b) Proposed project must be approved by The Steering Committee of the Canada/Ontario Flood Damage Reduction program and by the Minister of Natural Resources.
c) Grants may be made by the Minister of Natural Resources.

Basis of Assistance

90 per cent of the cost of the mapping.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85. The Canada Water Act Canada/Ontario Flood Damage Reduction Agreement, September 10, 1982 Order-In-Council 2389/82.

5
WATER CONTROL STRUCTURES

Assistance towards

The construction, operation and maintenance of dams and reservoirs for the prevention of flooding and conservation of water. The construction and maintenance of channel improvements, dykes and other related works for flood and erosion control purposes.

Eligible Recipients

Any Conservation Authority

Conditions and Procedures

a) Municipal member on authority should present proposed project to authority for adoption.
b) Proposed expenditures must be approved by the Minister of Natural Resources.
c) Grants may be made by the Minister to an authority.

Basis of Assistance

55 per cent of the cost of the projects described above.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85.

Further Information

Director
Conservation Authorities Branch
Ministry of Natural Resources
5th Floor, Whitney Block
Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287

Regional Offices (see addresses at end of section).

6
CONSERVATION EDUCATION

Assistance towards

The development of educational and interpretive programs and facilities on lands owned by a conservation authority for the purposes of increasing the watershed residents' awareness of proper resource management practices and of the authority's watershed management program.

Eligible Recipients

Any Conservation Authority

Conditions and Procedures

a) Municipal member on authority should present proposed project to authority for adoption.

b) Proposed expenditures must be approved by the Minister of Natural Resources.

c) Grants may be made by the Minister to an authority.

Basis of Assistance

50 per cent — 55 per cent of the assistance depending upon the project described above.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85.

Further Information

Director
Conservation Authorities and Water
Management Branch
Ministry of Natural Resources
Room 5620, Whitney Block
Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287

Regional Offices (see addresses at end of section).

7

FIRES ON CROWN LANDS WITHIN FIRE REGIONS

Assistance towards

The cost of extinguishing fires originating from or confined to Crown lands within municipalities where no agreement (as in #8) exists.

Eligible Recipients

Cities
Towns
Villages
Townships
Improvement Districts

Conditions and Procedures

a) The above assistance applies in fire regions.

b) Satisfactory proof that the fire started on Crown land within the municipal limits must be furnished by the municipality.

c) Invoices showing costs incurred must be submitted to the Ministry of Natural Resources Local District Office.

Basis of Assistance

Total cost where fire proven to have started on Crown land within the municipality.

Reference

The Forest Fires Prevention Act, R.S.O. 1970, Chap. 179.

Further Information

Aviation and Fire Management Centre
Ministry of Natural Resources
Box 310
Sault Ste. Marie, Ontario P6A 5L8
Phone: (705) 942-1800

Regional Offices (see addresses at end of section).

8

FIRES IN FIRE REGIONS

Assistance towards

Prevention and control of grass, brush or forest fires in organized municipalities having an agreement with the Ministry.

Eligible Recipients

Cities
Towns
Villages
Townships
Improvement Districts

Conditions and Procedures

a) The above assistance applies only in fire regions.

b) As many fire wardens must be appointed as is deemed necessary for the enforcement of The Forest Fire Prevention Act within the municipality.

c) The municipality must acquire and maintain in good repair fire fighting equipment which is, in the opinion of the Minister of Natural Resources, adequate to combat grass, brush, or forest fires.

Basis of Assistance

By agreement.

Reference

The Forest Fires Prevention Act, R.S.O. 1970, Chap. 179.

Further Information

Aviation and Fire Management Centre
Ministry of Natural Resources
Box 310
Sault Ste. Marie, Ontario P6A 5L8
Phone: (705) 942-1800

Regional Offices (see addresses at end of section).

9

SURVEYS, COORDINATE CONTROL

Assistance towards

The installation and maintenance of coordinate control networks.

Eligible Recipients

Municipalities

Conditions and Procedures

The Minister may enter in an agreement with any municipality for the performance of coordinate control survey and the installation and maintenance of monuments.

Basis of Assistance

Cost-sharing arrangement.

Reference

The Surveys Act, R.S.O. 1980, Chap. 493.

Further Information

Surveying Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-4538

Regional Offices (see addresses at end of section).

10

SURVEYS, MUNICIPAL

Assistance towards

A survey made for the purpose of fixing the position of a disputed or lost line, boundary or corner that is in the municipality and that has been surveyed under competent authority or under The Land Titles Act or The Registry Act.

Eligible Recipients

Municipalities

Conditions and Procedures

a) The council of a municipality or the board of trustees of an improvement district, upon its own motion, may, or upon the petition of one-half of the landowners affected shall, pass a by-law authorizing an application to the Minister to cause a survey to be made.

b) A surveyor selected by the municipality is appointed and instructed by the Minister to make the survey. Upon confirmation and subsequent registration the survey becomes an original survey within the meaning of The Surveys Act.

Basis of Assistance

Cost-sharing arrangement.

Reference

The Surveys Act, R.S.O. 1980, Chap. 493, Part VIII.

Further Information

Surveying Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-4538

Regional Offices (see addresses at end of section).

11

ONTARIO BASIC MAPPING

Assistance towards

The provision of 1:2000 scale basic mapping.

Eligible Recipients

Municipalities

Conditions and Procedures

The Minister may enter into an agreement with any municipality for the provision of OBM standard 1:2000 scale basic topographic mapping. Program capacity is limited, and priorities are set by an Inter-Ministry committee.

Basis of Assistance

Cost-sharing arrangement.

Further Information

Mapping Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-4941

12

LAND FOR FORESTRY PURPOSES

Assistance towards

The purchase of land suitable for "forestry purposes" as defined in The Forestry Act.

Eligible Recipients

Regional Municipalities
Counties
Townships
Conservation Authorities

Conditions and Procedures

a) The approval of the Minister must be sought before purchase.

b) The land must be placed under the existing forestry agreement.

c) The land may not be used for any purpose inconsistent with forestry purposes without the approval of the Lieutenant Governor in Council.

d) The land may not be sold, leased or otherwise disposed of without the approval of the Lieutenant Governor in Council.

e) Grants may be made by the Minister to an agreement to acquire additional lands.

Basis of Assistance

Grants are from 50 per cent to 75 per cent of the purchase price and legal fees depending on the terms of the agreement.

Reference

The Forestry Act, R.S.O. 1980, Chap. 175, S.O. 1971, Chap. 17; Chap. 50.

Further Information

Forest Resources Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-2785

Regional Offices (see addresses at end of section).

REGIONAL OFFICES

Northern Ontario

Northwestern Region
Regional Director
810 Robertson Street
Box 5160
Kenora, Ontario P9N 3X9
Phone: (807) 468-3111

North Central Region
Regional Director
435 James Street South
P.O. Box 5000
Thunder Bay, Ontario P7C 5G6
Phone: (807) 475-1261

Northern Region
Regional Director
140 Fourth Avenue
Box 3000
Cochrane, Ontario P0L 1C0
Phone: (705) 272-4287

Northeastern Region
Regional Director
199 Larch Street
Sudbury, Ontario P3E 5P9
Phone: (705) 675-4120

Southern Ontario

Algonquin Region
Regional Director
Brendale Square
Box 9000
Huntsville, Ontario P0A 1K0
Phone: (705) 789-9611

Eastern Region
Regional Director
P.O. Box 2002
Concession Road
Kemptville, Ontario K0G 1J0
Phone: (613) 258-3413

Central Region
Regional Director
10670 Yonge Street
Richmond Hill, Ontario L4C 3C9
Phone: (416) 884-9203

Southwestern Region
Regional Director
P.O. Box 5463
659 Exeter Road (Hwy 135)
London, Ontario N6A 4L6
Phone: (519) 661-2743

Section 13
MINISTRY OF NORTHERN DEVELOPMENT AND MINES

1
OPERATING GRANTS TO LOCAL SERVICES BOARDS FOR BASIC SERVICES — TERRITORY WITHOUT MUNICIPAL ORGANIZATION IN NORTHERN ONTARIO

Assistance towards

The operating and maintenance costs for providing basic services in an unorganized area in which a local services board has been elected and duly authorized for one or more of the following powers: water supply, garbage collection, street or area lighting, fire protection, sewage disposal and recreation.

Eligible Recipients

Local Services Boards

Conditions and Procedures

The Ministry of Northern Development and Mines provides a matching dollar-for-dollar grant, based on monies raised locally through eligible sources (i.e. local taxation — via a surcharge on the Provincial Land Tax bill, user fees or fund-raising events) which are expended on operating and maintenance.

To receive payment:

a) The board must prepare an annual budget, complete a form requesting subsidy, and forward them to Ministry's regional assistant deputy ministers, also

b) The board must submit an interim financial statement and year-end audit.

Basis of Assistance

Up to 50 per cent of the operating cost of the service as described above. The subsidy is net of any other government funding. Bequests, donated land, voluntary labour or materials are not eligible for consideration in determining the matching grant. No capital funding toward the establishment of a service or facility will be provided under this program.

Reference

Bill 122, An Act to establish Local Services Boards.

2
CAPITAL GRANTS TO UNINCORPORATED COMMUNITIES IN NORTHERN ONTARIO UCAP — UNINCORPORATED COMMUNITIES ASSISTANCE PROGRAM

Assistance towards

The capital costs of providing basic services in unincorporated communities, mainly for fire protection, and minor capital projects (e.g. fire halls, community wells, street lighting, etc.).

Fire Protection

The Ministry of Northern Development and Mines provides:

- fire equipment through the Solicitor General, Office of the Fire Marshal (OFM). Equipment provided includes fire vehicles and smaller packages of fire equipment depending on the needs of the community;

Minor Capital

- direct grants up to 75 per cent for capital projects such as septic systems, community wells, street lighting.

Eligible Recipients

Local Services Boards (LSB), Volunteer Fire Teams and Non-Profit Corporations in Unincorporated Communities.

Conditions and Procedures

(a) Ownership of fire equipment provided through the OFM is retained by the Province.

(b) The local fire chief of the unincorporated community must enter into an agreement with the Office of the Fire Marshal to establish a fire fighting team in the area. If a Local Services Board exists in that unincorporated area, then the Board enters into the agreement with the Fire Marshal.

(c) The fire team is responsible for the cost of maintenance and operating costs, housing for fire equipment, etc.

(d) Applications are assessed on the basis of need, population, degree of self-help, date of request.

To Receive a Direct Grant

(a) The Volunteer Fire Team/the LSB/the Non-Profit Corporation submits a request in the form of a letter to the Minister of Northern Development and Mines through the local Northern Affairs Officer. Applications are reviewed on a case-by-case basis.

(b) The unincorporated community must display interest and involvement in the project for which a grant is requested.

(c) The unincorporated community should demonstrate an ability for continuing use and financing of the facility for which a grant is requested.

3

EXTENDED CARE CAPITAL ASSISTANCE PROGRAM FOR SMALL AND REMOTE COMMUNITIES IN NORTHERN ONTARIO (ELDCAP)

Assistance towards

Capital and equipment costs only for the construction of an extended care addition of up to twenty beds to a local hospital or for the renovation of existing hospital space to the same purpose and extent. Operating costs provided by Ministry of Health according to established formulas.

Eligible Recipients

Local Hospital Boards

Conditions and Procedures

Capital and equipment to be shared by Ministry of Northern Development and Mines and local community in the proportion of five-sixths. Ministry funding to one-sixth community funding.

Procedures

Application is to the Minister of Northern Development and Mines by letter from the local hospital board.

There is no application form. A copy of the application should be sent to the District Health Council. Details on documentation to accompany the application may be obtained from any office of the Ministry of Northern Development and Mines.

All applications will be acknowledged by the Minister of Northern Development and Mines and submitted to a preliminary review in the Ministry and a detailed review in the Ministry of Health. The advice of the District Health Council will be sought. When all aspects of the review have been completed, final approval and authorization will be communicated to the local hospital board and District Health Council by letter jointly from the Minister of Northern Development and Mines and the Minister of Health.

Basis of Assistance

MNDM provides five-sixths of capital and equipment costs.

4

PROVISION OF RECEIVING AND TRANSMITTING FACILITIES FOR TVONTARIO TO COMMUNITIES IN NORTHERN ONTARIO

Assistance towards

Capital supplied in form of:

— 3 metre receiving dish

— transmitting equipment

— installation and maintenance thereof

Eligible Recipients

Communities of not less than 100 who have three or less TV signals and no service from TVOntario. Restricted to area of jurisdiction of Ministry of Northern Development and Mines.

Conditions and Procedures

Community group (i.e. municipality, LSB, voluntary group) applies directly to Minister by letter.

Community must sign undertaking to provide:

(1) land for tower and dish

(2) heated, secure premises for broadcasting equipment

(3) electrical power for heat, light and broadcasting

(4) housekeeping — e.g. keep snow off the dish

(5) a liaison person to contact TVOntario re: poor service, breakdowns

MNDM contracts installations to TVOntario, which

- completes engineering survey
- obtains channel allocation (VHF or UHF)
- obtains CRTC licence (held by TVOntario)
- installs equipment

Future equipment maintenance will be provided by TVOntario.

Basis for Assistance

MNDM provides 100 per cent of capital equipment costs.

5

NORTHERN COMMUNITY ECONOMIC DEVELOPMENT ASSISTANCE PROGRAM

Assistance towards

The purpose of this program is to assist communities, in Northern Ontario, particularly single industry communities, to identify and pursue opportunities to develop and diversify their local economies with the private sector and to effectively work with other government agencies providing specific industrial development support programs. In addition the program will provide the basis for any special or capital development assistance not normally available from either the private or public sector. The program has also been designed to be flexible and responsive to local needs and opportunities. It will help communities to help themselves in the development of their local economy.

The Ministry will provide staff advisory services and funding assistance of up to 75 per cent to municipalities for the following:

1. Community awareness programs including economic development seminars.
2. Investigation of the community's potential for new business development.
3. Identification of new business opportunities and assessment of their feasibility.
4. The development of promotional materials.

Basis of Assistance

Requests for assistance can be directed to any one of the Ministry's 30 offices in Northern Ontario. No application form is required.

6

INDUSTRIAL INFRASTRUCTURE PROGRAM (NOR-DEV) Sub-Program

Assistance towards

Removing specific physical constraints to the development of identified small-scale private sector projects. Assistance may include mapping, power and water supply, waste disposal, access and other public services.

Basis of Assistance

In the case of assistance to the public sector, such as municipalities, funding will be in the form of grants, normally not exceeding 75 per cent of approved capital costs or $200,000, whichever is less. Public sector projects will be handled through the Ministry of Northern Development and Mines.

Eligibility

To be eligible for consideration under this program:

Projects must be located within the territorial districts of Northern Ontario: Algoma, Cochrane, Kenora, Manitoulin, Parry Sound, Rainy River, Sudbury, Thunder Bay, Timiskaming and that portion of the district of Nipissing lying north, west and south of Algonquin Provincial Park.

The municipal governments of Sudbury, Timmins, North Bay, Sault Ste. Marie and Thunder Bay are not eligible. Applications from the private sector within those communities may be considered.

Projects shall result in establishing or expanding commercial activities involving one or more of the following:

(i) natural resource harvesting;

(ii) quarrying;

(iii) manufacturing;

(iv) processing;

(v) marketing, wholesaling or warehousing of local products;

(vi) repair and other services for the foregoing.

Proposals shall indicate satisfactory commerical and financial viability of the business(es) to be developed as a result of the assistance requested, as well as an indication that additional net economic benefits will accrue.

Application for assistance must be made while the project is still in the planning stages. Contractual commitments made in respect of any project not yet approved may be ineligible for funding.

The proponent's financial participation in the project shall not be less than 10 per cent of the approved capital costs of the undertaking.

Implementation

Public sector projects delivered by the Ministry of Northern Development and Mines. Application forms available from the Ministry of Northern Development and Mines and the Ministry of Industry and Trade offices.

Disbursement of Funds

In the case of assistance to public bodies, 50 per cent of the grant will be advanced:

(a) when construction begins or when equipment and materials are ordered;

(b) when the required equity has been invested;

(c) when security has been received to cover the amount advanced.

Any advance payment received in excess of allowable assistance, based on actual approved costs, must be refunded immediately.

In the case of assistance to public bodies, the final 50 per cent of the grant will be forwarded upon verification that the project is completed.

Loan Forgiveness

1. 50 per cent of the loan may be forgiven one year after the project is completed and the balance may be forgiven one year from then, provided that:
   (a) the business or businesses for which the undertaking was intended is/are operating.
   (b) the general terms and conditions under which the loan was granted have been met.
2. Upon forgiveness, the related security will be released.

Non-Performance

1. Upon refusal of forgiveness, demand for repayment will be made and the loan will forthwith commence to bear interest at the prime bank rate in effect at that date for the remainder of the period during which the loan is outstanding.

   Requests for assistance can be directed to the Ministry of Northern Development and Mines, 10 Wellesley Street East, Toronto, Ontario.

7
CAPITAL ASSISTANCE PROGRAM FOR DESIGNATED SMALL AND REMOTE SECONDARY SCHOOLS IN NORTHERN ONTARIO (EDUCAP)

Assistance towards

Purchase of equipment for regular curriculum programs in Technical Studies, Computer Literacy, Business, the Arts and Home Economics.

Eligible Recipients

32 small isolated secondary schools in Northern Ontario having fewer than 400 students and being 70 kilometres from another secondary school.

Conditions and Procedures

Program 100 per cent funded by MNDM for equipment purchases in support of the basic curriculum deemed reasonable by the Ministry of Education.

Application by the school to the Local School Board and thence to the Ministry of Northern Development and Mines. All applications will be reviewed by the Ministry of Education and the Ministry of Northern Development and Mines.

Section 14
MINISTRY OF THE SOLICITOR GENERAL

1
POLICE RADIO COMMUNICATIONS SERVICES

Assistance towards

Costs incurred by municipal police forces in upgrading police radio communications services which incorporate an inter-communications (common channel) capability and ease of access to the Canadian Police Information Centre.

Eligible Recipients

Municipalities which have not been incorporated in regional governments (regions are aided by startup costs).

Conditions and Procedures

a) New radio systems must have the provincial inter-communications capability and provide for all necessary "satellite" access to CPIC computer terminals.

b) Systems design, performance and operation must meet minimum standards as set forth by the Ontario Police Commission.

c) Application for financial assistance must be submitted by police forces on award of system contract and approved as meeting the commission's minimum standards by the Technical Services Branch.

d) Financial assistance is limited to actual one-time capital costs as detailed in a formally submitted and approved "Project". Recurring lease or rental items are not eligible.

e) The Chairman of the Ontario Police Commission must approve the "Project Submissions".

Basis of Assistance

The program in Ontario permits the sharing of approved activity expenditures as follows:

	*Large Systems	Small Systems
By the province	50%	75%
By the municipality	50%	25%

*A large system is, by definition, one which contains more than one radio channel for support of normal police operations (not including inter-communications or CPIC channels).

Reference

Letter to — Chiefs of Police
Boards of Commissioners of Police
Police Committees of Council
Date: February 14, 1974
File: Technical Services Branch COM 01-02

Further Information

Ontario Police Commission
Technical Services Branch
Ministry of The Solicitor General
10th Floor, The George Drew Building
25 Grosvenor Street
Toronto, Ontario M7A 2H3
Phone: (416) 965-3281

2
PROVINCIAL AUTO EXTRICATION GRANT PROGRAM

Assistance towards

- Costs incurred by municipalities in purchasing auto extrication equipment, used by fire departments, to free trapped victims of motor vehicle accidents;
- Costs incurred by counties, districts and regions in purchasing and/or equipping specialized rescue units with additional or special equipment that may not be available through local fire departments;
- Equipping unorganized communities with basic auto extrication equipment.

Eligible Recipients

Cities
Towns
Villages
Townships
Unorganized Communities
Counties
Districts
Regions

Conditions and Procedures

a) The Municipality, County, District or Region requesting a grant must have received extrication and patient care training through the Extrication Program, through applied experience or as part of an In-Service Fire Department Training Program. Training other than that which the Office of the Fire Marshal provides, will be evaluated by the Office of the Fire Marshal.

b) Municipalities whose fire department(s) have not received training, but have made application for fire department members to attend a Regional Auto Extrication Training School through the Office of the Fire Marshal, can make application for a grant.

c) The County, District or Region requesting a grant will ensure that the specialized rescue unit(s) will respond on Provincial highways, as back-up to local fire departments, where they exist.

d) The County, District or Region must match the amount of grant funds requested and all funds must be committed to providing extrication services before grant funds will be paid.

Basis of Assistance

The objective of the program is to cover 50 per cent of the costs incurred:

a) to a maximum grant of $1,000 per fire station;

b) to a maximum grant of $25,000 per county, district or region.

Reference

Letter to — a) all Area Fire Co-ordinators
b) All Fire Chiefs
Date: a) August 11, 1982
b) June 18, 1982
File: Fire Advisory Services

Further Information

Office of the Fire Marshal
Fire Advisory Services
Ministry of The Solicitor General
7 Overlea Boulevard
Toronto, Ontario M4H 1A8
Phone: (416) 965-4857

Section 15
MINISTRY OF TOURISM AND RECREATION

1
COMMUNITY PROGRAMS OF RECREATION

Assistance towards

Community programs of recreation.

Eligible Recipients

Cities
Towns
Villages
Townships
Territory without municipal organization
Indian Reserves
Local Service Boards

Conditions and Procedures

1) The recreation program must be approved by the Minister of Tourism and Recreation.

2) The expenditures incurred by the recreation committee must be authorized for payment by the council.

Basis of Assistance

a) where the population is 5,000 or less, the lesser of $6,000 or 50 per cent of the approved recreation costs;

b) where the population of the applicant is more than 5,000 but less than 25,001, the lesser of $9,000 or 25 per cent of the approval recreation costs; or

c) where the population of the applicant is more than 25,000, the lesser of $12,000 or 10 per cent of the approved recreation costs.

Reference

The Ministry of Tourism and Recreation Act, 1982, O. Reg. 517 R.R.O. 1983.

Further Information

Executive Coordinator
Field Operations
Ministry of Tourism and Recreation
77 Bloor Street West, 8th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-3475

Section 16
MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

1
ROADS, BRIDGES AND CULVERTS

Assistance towards

The construction and maintenance of roads, bridges and culverts.

Eligible Recipients

Regional, District and Metropolitan Municipalities
Counties
Townships
Improvement Districts
Villages
Towns
Cities and Separated Towns
Indian Reserves

Conditions and Procedures

a) The Minister will annually advise the eligible recipients of the monies allocated for road improvements for that year and on request may make supplementary allocation.

b) Work on which a claim will be made must be included in a detailed statement covering annual estimated expenditures on roads for the calendar year (due March 31st) or in a supplementary statement and be approved by the Minister of Transportation and Communications.

c) Municipalities shall make annually, and may with the consent of the Minister at any time during the progress of road construction and maintenance, submit to the Minister:

1) a detailed statement of receipts and expenditures in the form prescribed by the Minister;

2) a declaration of the road superintendent that the statement of receipts and expenditures is correct and work has been done in accordance with requirements of the Minister;

3) a declaration of the treasurer that the statement is correct; and

4) petition for the payment of the subsidy authorized by resolution of council (or in the case of a county, an interim statement by resolution of the road committee);

d) Cities or separated towns must contribute toward construction and maintenance of suburban roads to be eligible for grants.

Basis of Assistance

Counties:

50 per cent of road and bridge construction and maintenance; up to 80 per cent of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Townships, Improvement Districts and Indian Reserves:

50 per cent of road and bridge construction and and maintenance; up to 100 per cent of construction and maintenance if the Minister of Transportation and Communications regards the economic conditions merit it.

Non-Separated Towns or Villages:

50 per cent of road construction and maintenance; 80 per cent for bridges and culverts construction and maintenance.

Cities or Separated Towns:

50 per cent of road, bridge and culvert construction and maintenance.

Regions, Metro Toronto and District of Muskoka:

50 per cent of road and bridge construction and maintenance; up to 80 per cent of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

References

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

The Municipality of Metropolitan Toronto Act, R.S.O. 1980.

Further Information

Manager
Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

2
SUBURBAN ROADS

Assistance towards

Expenditures on suburban roads and bridges.

Eligible Recipients

Counties

Conditions and Procedures

a) A suburban roads commission must be appointed.

b) An appropriation must be made to the suburban roads commission by the county council.

Basis of Assistance

50 per cent of road and bridge construction and maintenance; up to 80 per cent of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager
Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

3
KING'S HIGHWAY CONNECTING LINKS

Definition

A route which connects parts of the King's Highway or an extension of the King's Highway.

Assistance towards

i) The cost of construction in cities and separated towns.

ii) The cost of construction and maintenance in towns, villages and townships.

Eligible Recipients

Cities and Separated Towns
Towns
Villages
Townships
Counties

Conditions and Procedures

a) The highway must be designated a connecting link by the Lieutenant Governor in Council.

b) Where the work is undertaken as a local improvement under The Local Improvement Act, the owner's share of the cost shall not be included in the cost of the work upon which the province's contribution is calculated.

Basis of Assistance

By agreement with the Minister, subject to the following maximums:

a) Where the highway is in a town, not being a separated town, having a population of not more than 2,500 or in a village or township having a population of not more than 2,500: 100 per cent of the cost of the eligible items of construction and maintenance of the connecting link route including roadways or additional widths of roadway necessary to permit the proper interchange of traffic with the connecting link.

b) Where the highway is in a town, not being a separated town, having a population of more than 2,500 or in a village or township having a population of more than 2,500: 90 per cent of the cost of the eligible items of construction and maintenance of the connecting link route including roadways necessary to permit the proper interchange of traffic with the connecting link.

c) Where the highway is in a separated town or city: 75 per cent of the cost of the eligible items of construction of the connecting link route including roadways or additional widths of roadway necessary to permit the proper interchange of traffic with the connecting link.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager
Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

4
DEVELOPMENT ROADS

Assistance towards

The construction of a road or proposed road which, because of a provincial initiative, the Minister of Transportation and Communications considers should be constructed, or improved to a higher standard than is reasonable having regard to the economic situation of the municipality.

Eligible Recipients

Townships
Improvement Districts
Towns and Villages in Territorial Districts

Conditions and Procedures

a) The road or proposed road must be designated by the Minister of Transportation and Communications as a development road.

b) An agreement with the Minister is required.

Basis of Assistance

Any proportion up to 100 per cent of construction costs, except property acquisition, damage claims and fencing.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager
Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

5
LOCAL ROADS BOARDS — TERRITORY WITHOUT MUNICIPAL ORGANIZATION

Assistance towards

The cost of work performed on local roads in an area in which a local roads board has been elected.

Eligible Recipients

Local Roads Boards

Conditions and Procedures

a) Local roads area must have been established and a local roads board elected under the provisions of The Local Roads Boards Act.
b) The secretary-treasurer of the board must remit to the Minister of Transportation and Communications an amount equal to taxes received, less incidental administrative costs.
c) Ministry of Transportation and Communications personnel supervise the work.

Basis of Assistance

An amount equal to twice that remitted to the Minister for work on roads and up to 100 per cent of the cost of bridges and culverts.

References

The Local Roads Boards Act, R.S.O. 1980.
The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager
Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

6
STATUTE LABOUR BOARDS AND GROUPS — TERRITORY WITHOUT MUNICIPAL ORGANIZATION

Assistance towards

The cost of work performed on local roads in unincorporated areas other than those in which local roads boards have been formed.

Eligible Recipients

Statute labour boards and groups in territory without municipal organization.

Conditions and Procedures

A statute labour board must have been elected under provisions of The Statute Labour Act or where there are not the requisite number of landholders, a group may appoint an agent and make application for aid to the Ministry of Transportation and Communications.

Basis of Assistance

An amount equal to the group's contribution or to the value of acceptable statute labour work on roads and up to 100 per cent of the total cost for bridges and culverts.

References

The Statute Labour Act, R.S.O. 1980. The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager
Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

7
SIDEWALKS ON KING'S HIGHWAY OR COUNTY ROAD

Assistance towards

Construction of sidewalks on the King's Highway or a County Road.

Eligible Recipients

Townships

Conditions and Procedures

a) The authority of the Minister of Transportation and Communications to construct the sidewalk must be obtained.
b) Upon completion of the work the township must apply to the Minister for payment.

Basis of Assistance

A maximum of 50 per cent of the cost of work.

Reference

The Public Transportation and Highway Improvement Act, R.S.O., 1980.

Further Information

Manager
Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

8
MUNICIPAL TRANSPORTATION PLANNING

Assistance towards

Studies of the development and improvement of transportation systems (including all modes of transporting people and goods), traffic operation and the collection of certain traffic data.

Eligible Recipients

Regional Municipalities
Cities
Towns
Townships
Counties
Separated Towns
Villages

Conditions and Procedures

Agreement with the Minister of Transportation and Communications.

Basis of Assistance

By agreement with the Minister, up to 75 per cent of cost.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

TRANSPORTATION SYSTEM — Director
Policy Planning Branch
Phone: (416) 248-3638

TRAFFIC OPERATIONS — Manager
Traffic Engineering Office
Phone: (416) 248-3781

TRANSIT — Manager
Transit Office
Phone: (416) 248-3785

ROADS — Manager
Municipal Roads Office
Phone: (416) 248-3621
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8

9
MUNICIPAL TRANSIT CAPITAL AND OPERATION

Assistance towards

a) Rapid Transit construction
b) Transit capital
c) The operation of a public transportation system
d) The capital and operating costs of public transit for the physically disabled
e) Demonstration projects.

Eligible Recipients

All municipalities are eligible for capital and operating assistance of a public transportation system and for assistance towards approved demonstration projects under criteria designated by the Minister. For Rapid Transit construction the system must receive special approval.

Conditions and Procedures

a) Assistance for Rapid Transit construction and transit capital is provided under conditions and procedures outlined in a Municipal Transit Manual which is available from the address shown below.
b) Having regard for the cost of the operation of the public transportation service, the Minister may determine the extent to which expenditures are eligible for financial assistance. Submission is to be made in accordance with instructions contained in a Municipal Transit Manual available to each municipality from the address shown below.
c) The assistance available for transit for the physically disabled is detailed in a Guide to Transportation for the Physically Disabled which is available from the address shown below.

Basis of Assistance

a) 75 per cent of the expenditures properly chargeable to Rapid Transit construction.
b) 75 per cent of the cost of buses, and transit terminals, etc.
c) Percentage of operating costs based on population.
d) Percentage of costs plus $2.70 per passenger trip, for transit for the physically disabled.
e) The assistance available for demonstration projects depends on the nature of the project and can be up to 100 per cent.
f) 90 per cent of capital costs, including infrastructure, for new trolleys.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager
Transit Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3785

10
AIRPORTS

Assistance towards

a) The cost of construction of municipal airports.
b) The cost of maintaining municipal airports.

Eligible Recipients

Designated municipalities

Conditions and Procedures

An agreement with the Minister is required.

Basis of Assistance

50 per cent or 80 per cent of construction costs depending on the project.

50 per cent of maintenance deficit to a limited amount which varies according to the airport traffic.

Reference

The Airports Act, R.S.O. 1980.

Further Information

Manager
Air Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3325
(416) 248-7186

Section 17
MINISTRY OF TREASURY AND ECONOMICS

1
ONTARIO MUNICIPAL IMPROVEMENT CORPORATION

Assistance towards

An auxiliary financial program of assistance is provided to municipalities and school boards in the purchase of their debentures on last resort terms as follows:

1) for municipalities under 20,000 population
2) for school board residual loans which complement the direct capital grants program of the Ministry of Education.

Debenture Financing

Last resort lending is available as an assurance of debenture financing for those borrowers who otherwise have no reasonable source of capital funds. All loans are subject to statutory and procedural considerations. Borrowers are expected to search out alternative sources of capital funds. Treasury staff assistance and guidance is available for this. In practice, most borrowers do in fact find more advantageous financing elsewhere.

Lending Rate

The OMIC last resort lending rate is set by order-in-council, and follows very closely changes for the province's own obligations in the public market.

Further Information

For a descriptive bulletin on procedures regarding a debenture loan, or for the current interest rate, contact:

The Ontario Municipal Improvement Corporation
Ministry of Treasury and Economics
5th Floor
Frost Building South, Queen's Park
Toronto, Ontario M7A 1Y7
Phone: (416) 965-2451

Section 18
ONTARIO HYDRO

1
PAYMENTS-IN-LIEU OF TAXES — LANDS AND BUILDINGS

Assistance towards

Payments-in-lieu of property taxes on:

a) lands owned by and vested in Ontario Hydro;
b) buildings used exclusively for executive and administrative purposes and owned by and vested in the Ontario Hydro; or
c) buildings owned by and vested in the Ontario Hydro and rented by it to other persons.

Eligible Recipients

All municipalities

Basis of Assistance

An amount equal to what would have been produced if the commercial mill rate had been applied to the real property assessment as determined by the Ministry of Revenue, except on residential properties, in which case the residential mill rate would be applied.

The total of payments from the Ontario Hydro to any municipality shall not exceed 50 per cent of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 46 of the Power Corporation Act, R.S.O. 1980, Chap. 384, as amended.

Further Information

Assessment and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

2
PAYMENTS-IN-LIEU OF TAXES — GENERATING AND TRANSFORMER STATIONS

Assistance towards

Payments-in-lieu of property taxes on generating station buildings or transformer station buildings owned and vested in the Ontario Hydro, except in cases where the plant is not yet operational.

Eligible Recipients

All municipalities

Conditions and Procedures

The assessment is to be based on $86.11 for each square metre of inside ground floor area of the actual buildings housing generating, transforming and auxiliary equipment and machinery, multiplied by the municipality's equalization factor used for the year, 1978.

Basis of Assistance

An amount equal to what would have been produced if the commerical mill rate had been applied to the assessment. The total payments from the Ontario Hydro to any municipality shall not exceed 50 per cent of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 46 of the Power Corporation Act, R.S.O. 1980, Chap. 384, as amended.

Further Information

Assessment and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

3
PAYMENTS-IN-LIEU OF TAXES — BUSINESS ASSESSMENT

Assistance towards

Payments-in-lieu of business taxes on:

a) lands owned by and vested in Ontario Hydro;

b) buildings used exclusively for executive and administrative purposes and owned by and vested in the Ontario Hydro; and

c) generating station buildings and transformer station buildings owned by and vested in the Ontario Hydro;

excepting where property is residential or where land or buildings are rented to other persons or vacant land not presently required for Hydro purposes.

Eligible Recipients

All municipalities

Basis of Assistance

An amount equal to what would have been produced if the commercial mill rate had been applied to 60 per cent of the real property assessment as determined by Ministry of Revenue.

Reference

Section 46 of the Power Corporation Act, R.S.O. 1980, Chap. 384, as amended.

Further Information

Assessment and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

Section 19
OTHER PUBLICATIONS AVAILABLE

			Price
	A MUNICIPAL FINANCE PUBLICATIONS		
1)	A Guide for the Municipal Auditors in Ontario	*	$3.00(Out of Print)
2)	Financial Disclosure to the Public - A Code for Municipalities in Ontario	*	2.00(Out of Print)
3)	Provincial Financial Assistance to Municipalities, Boards and Commissions	*	3.50
4)	Standardized Budget Format - Preliminary Current and Capital Budget (for Small and Medium Sized Municipalities)	**	Free
5)	The 1985 Financial Report (or latest) and Instructions for its Completion	**	Free
6)	The 1985 Financial Information Return (or latest) and Instructions for its Completion	**	Free
7)	Municipal Financial Reporting Handbook	*	15.00
8)	Basis Accounting Package "BACPAC"	*	15.00
	B FINANCIAL PROCEDURES BULLETINS		
F.1	Cash Management in Municipalities, 1978, 14 pp.	*	1.00(Out of Print)
F.2	Bank Reconciliation Procedure for Municipalities, 1979, 17 pp.	*	1.00
F.3	Municipal Investments, 1971, 21 pp.	*	1.00
F.4	Zero-Base Budgeting, May 1979, 39 pp.	*	1.00(Out of Print)
F.5	Reserves, Reserve Funds, Allowances and Other Special Funds, July 1979, 30 pp.	*	1.00(Out of Print)
F.6	Property Taxation - Billing and Collections August 1980, 43 pp.	*	1.00(Out of Print)
F.7	Calendarized Budgets, March 1985	*	1.00
	C MANAGEMENT ADVISORY PUBLICATIONS		
1)	Developing a Municipal Code	*	1.00(Out of Print)
2)	Duties of the Municipal Treasurer	*	1.00
3)	Getting More for Consulting Dollars	*	3.00(Out of Print)
4)	Metric Conversion	*	1.50(Out of Print)
5)	Records Management	*	1.50(Out of Print)
6)	Statutory Duties of the Municipal Clerk	*	3.00
7)	Using Computers	*	6.50
8)	Managing Purchasing - A Guide for Municipalities in Ontario	*	2.50(Out of Print)
9)	1981 Directory of Computers and Applications in Ontario Municipalities	*	6.00(Out of Print)
	1985 Directory of Computers and Applications in Ontario Municipalities	*	10.00
	D MUNICIPAL MANAGEMENT BULLETINS		
Bulletin No.			
1	Highlights of the Municipal Elections Act, 1977, January 1978, 11 pp.	*	1.00(Out of Print)
2	Conflict of Interest in Municipal Government, March 1978, 3 pp.	*	1.00(Out of Print)
3	Amendments to the Municipal Elections Act, 1977, April 1978, 10 pp.	*	1.00(Out of Print)
4	Council Agenda and Minutes - Committee Agenda and Reports, 40 pp. (Reprint March 1985)	*	1.00(Out of Print)
5	An Alphabetic Filing System Suitable for a Small Municipality, May 1978, 10 pp.	*	1.00(Out of Print)
6	Bargaining Information, May 1978, 7 pp.	*	1.00

7	Drafting Municipal By-Laws, 21 pp. (Reprint March 1985)	*	1.00
8	Municipal Insurance, May 1978, 15 pp.	*	1.00
9	The Municipality and the Law, June 1978, 8 pp.	*	1.00(Out of Print)
10	Labour Relations - The Organizing Process, June 1978, 9 pp.	*	1.00
11	Procedure By-Law, July 1978, 34 pp.	*	1.00(Out of Print)
12	Dismissal, July 1978, 9 pp.	*	1.00
13	Labour Relations - Components of a Collective Agreement, August 1978, 12 pp.	*	1.00
14	The Head of Council, October 1978, 10 pp.	*	1.00(Out of Print)
15	An Act to amend the Municipal Act (Bill 80) Remuneration and Expenses, October 1978, 5 pp.	*	1.00(Out of Print)
16	Municipal Staff Reports, January 1979, 11 pp.	*	1.00
17	Council Committees, January 1979, 13 pp.	*	1.00
18	Liability Protection, February 1979, 6 pp.	*	1.00
19	Summary of 1978 Legislation Respecting Remuneration and Expenses, February 1979, 5 pp.	*	1.00
20	Microrecording, March 1979, 15 pp.	*	1.00(Out of Print)
21	Holidays and Time Calculations, March 1979, 8 pp.	*	1.00(Out of Print)
22	Minicomputers, March 1979, 17 pp.	*	1.00
23	Training Opportunities for Staff in Small Municipalities, April 1979, 13 pp.	*	1.00
24	Animal Control, May 1979, 23 pp.	*	1.00
25	Purchasing in Small Municipalities, June 1979, 18 pp.	*	1.00(Out of Print)
26	Recruiting - I. Planning the Process, June 1979, 10 pp.	*	1.00
27	Recruiting - II. The Right Person for the Job, June 1979, 10 pp.	*	1.00
28	Recruiting - III. Advertising, July 1979, 19 pp.	*	1.00
29	Recruiting - IV. The Interview, July 1979, 18 pp.	*	1.00(Out of Print)
30	The Interpretation Act, August 1979, 9 pp.	*	1.00
31	The Statutory Powers Procedure Act, 1971, August 1979, 10 pp.	*	1.00
32	Highlights of The Line Fences Act, September 1979, 15 pp.	*	1.00(Out of Print)
33	Information Gathering Services and Techniques, October 1979, 15 pp.	*	1.00
34	Word Processing, October 1979, 24 pp.	*	1.00(Out of Print)
35	Job Descriptions: Make Them Simple and Useful, November 1979, 19 pp.	*	1.00(Out of Print)
36	The Provincial Legislative Process, December 1979, 12 pp.	*	1.00(Out of Print)
37	Municipal Real Estate - Inventory, January 1980, 11 pp.	*	1.00
38	Designing a Pay Plan for Office Staff in Small Municipalities, May 1980, 37 pp.	*	1.00
39	Administering the Pay Structure, July 1980, 14 pp.	*	1.00
40	Energy Conservation in Small Municipalities, July 1980, 27 pp.	*	1.00
41	Amendments to the Municipal Elections Act, 1977, August 1980, 15 pp.	*	1.00(Out of Print)
42	A Guide to The Employment Standards Act, August 1980, 27 pp.	*	1.00(Out of Print)
43	Job Evaluation, October 1980, 14 pp.	*	1.00(Out of Print)
44	The Provincial Offences Act, 1979, January 1981, 22 pp.	*	1.00
45	Good Fences Make Good Neighbours, Administrative Practices and Procedures Related to Line Fences, March 1981, 61 pp.	*	1.00
46	Records Retention By-Laws, 36 pp. (Reprint March 1985)	*	1.00
47	By-Law Enforcement - An Administrative View, November 1981, 21 pp.	*	1.00
48	Amendments to the Municipal Elections Act, September 1982, 13 pp.	*	1.00
49	Municipal Conflict of Interest Act, 1983. March 1984, 18 pp.	*	1.00
50	Issues in Capital Decision-Making. August 1983, 14 pp.	*	1.00

51	(Pending)		
52	Affirmative Action		
53	Municipal Tendering Common Practices	*	1.00(Out of Print)
54	The Municipal Tax Sales Act, 1984	*	1.00

E MANAGERS FOR LOCAL GOVERNMENT

(1)	Report 1: The Issues	*	0.50
(2)	Report 2: The Design	*	0.50
(3)	Report3: The Data Base	*	0.50
(4)	Discussion Paper #1: Manpower Planning	*	0.50(Out of Print)
(5)	Discussion Paper #3: Organization and the Management Focus	*	0.50(Out of Print)
(6)	Discussion Paper #4: Recruitment	*	0.50(Out of Print)
(7)	Discussion Paper #5: Education/Training/Development	*	0.50(Out of Print)

F LOCAL GOVERNMENT MANAGEMENT PROJECT

1)	Project Overview Statement, December 1974, Reprinted June 1975, 21 pp.	*	1.00(Out of Print)
2)	Series A Publications: Project Documentation and Evaluation		
(a)	The LGMP Experience: Phase 1: Assessing Readiness for Organizational Change in Local Government, January 1977, 69 pp.	*	2.00
(b)	The LGMP Experience: Phase II: The Implementation of Organizational Change in Local Government, May 1978, 95 pp.	*	4.50
(c)	The LGMP Experience: Phase III: An Overview of An Experiment in Organizational Change in Local Government, August 1978, 87 pp.	*	3.50
(d)	The LGMP Experience: Guidelines for Organizational Change in Local Government, April 1977, 173 pp.	*	4.50
3)	Series B Publications: Technical papers		
(a)	Corporate Management: Its Role in Local Government, June 1978, 47 pp.	*	3.00
(b)	Improving Management Performance: The Contribution of Productivity and Performance Measurement, November 1977, 143 pp.	*	5.00
(c)	Management Improvement: A Manager's Guide to the Theory and Process of Individual and Organizational Change, June 1978, 53 pp.	*	3.00
(d)	Improving Management Performance: The Role of Management Information, May 1978, 57 pp.	*	3.00

G GENERAL PUBLICATIONS

1)	Municipal Services in French - Financial Assistance to Municipalities/Service municipaux offerts en français - Aide financière aux municipalitiés (Pamphlet)	***	Free
2)	Farm Tax Reduction Program (Pamphlet)	***	Free
3)	Government of Ontario Telephone Directory, Spring 1985 (published by Ministry of Government Services)	*	2.20 (plus .15 tax)
4)	Involvement in Municipal Administration Program (Memorandum)	***	Free
5)	"New" KWIC Index to your Ontario Government Services 1984	*	2.57 (plus .18 tax)
6)	Managed Forest Tax Reduction Program (Pamphlet)	***	Free
7)	Municipal Directory 1985	*	4.00 (plus .28 tax)
8)	Municipal Election Forms/Formules d'election municipale	*	2.00

9) 1986 Ontario Youth Employment Program Guidelines (Booklet)	***	Free
10) The Ontario Municipal Training Program (Pamphlet)	***	Free

H PROVINCIAL STATUTES

Copies of office consolidations of The Municipal Act and many other Provincial statutes can be purchased from the Ontario Government Bookstore. Enquire by telephone about availability.	$9.00

Distribution Symbol		Available From
*	Personal Shopping:	Ontario Government Bookstore 880 Bay Street Toronto, Ontario 9:00 a.m. - 5:00 p.m. Monday - Friday
	Mail Orders:	Publications Services 880 Bay Street, 5th Floor Toronto, Ontario M7A 1N8 965-6015 1-800-268-7540 (toll free) 807-0-Zenith 67200
**	Write or Phone:	Municipal Management Policy Branch 777 Bay Street, 11th Floor M5G 2E5 585-7178
***	Write or Phone:	Subsidies Branch 777 Bay Street, 12th Floor Toronto, Ontario M5G 2E5 585-6012

(Prices subject to change without notice; payment is required in advance, with cheques or money order payable to: "Treasurer of Ontario").